



AMENDED AGENDA

CALL TO ORDER

STAFF PRESENTATIONS

1. Review of Ongoing EpicCentral Construction Progress + Update Regarding Additional Bid Process and Construction Cost Pricing
2. Presentation of Plan of Finance
3. Insurance Fund Monthly Review

CONSENT AGENDA

The full agenda has been posted on the city's website, www.gptx.org, for those who may want to view this agenda in more detail. Citizens may speak for five minutes on any item on the agenda by completing and submitting a speaker card.

4. Minutes of the May 4, 2021 Finance and Government Committee Meeting
5. Ordinance amending the FY 2020/2021 Capital Improvements Projects Budget; Purchase of radar speed feedback signs to reduce speeding and radar traffic count equipment from Traffic Logix Corporation in the amount of \$72,652 through a national interlocal with NCPA
6. Ordinance adopting the Housing Administration (Fund 3001) and Housing Choice Voucher (Fund 3002) operating budgets for calendar year 2021 and fiscal year 2020-2021
7. Ordinance Amending the FY 2020/2021 Capital Improvement Projects Budget; Option Contract for \$50,000 for a three month option to purchase 16.067 acres at 899 Belt Line Rd, CP Richard Wilson Abstracts 1545 and 1548 PG 255 for a purchase price of \$6,000,000, with the option to extend contract for an additional three months for \$50,000; authorize City Manager to execute contract and extension (if needed)
8. Resolution amending the Authorized Representatives for TexPool
9. Resolution Amending the Authorized Representatives for TexSTAR
10. Resolution approving the proposed and amended budgets for FY 2020-2021 of the Grand Prairie Local Government Corporation
11. Public Hearing and ordinance adopting the Program Year 2021 CDBG and HOME budgets, allocating, approving, and authorizing the expenditure of \$48,055 of CDBG Administrative Reserve Fund for the purchase of (2) two replacement vehicles

ITEMS FOR INDIVIDUAL CONSIDERATION

12. Professional Services contract with Halff Associates, Inc. in the amount of \$96,000 for surveying and engineering services for overall Central Park addition re-plat, Epic Central III lease agreement legal descriptions, and Bolder Adventure Park lease agreement legal description and instrument easements
13. Price agreement for a School Crossing Guard program with All City Management Services, Inc., in the amount of \$800,879.40. This agreement will be for one year, with the option to renew for four additional one-year periods. The price for the second year will be \$800,879.40. The price for the third and fourth years will be \$841,995.00 annually. The price for the fifth year will be \$869,113.80. The total value of the agreement will be \$4,154,862.60 if all renewals are exercised. Authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms
14. Ordinance amending the FY2020/2021 Capital Improvement Projects Budget; Project Specific Agreement Amendment No. 2 with Dallas County for the widening of Camp Wisdom Road MCIP 40811 from approximately 1700 linear feet west of Carrier Pkwy to FM 1382 and commit the city to \$128,804 in additional funding for a total City share commitment of \$5,478,804
15. Ordinance amending the FY2020/2021 Capital Improvement Projects Budget; Construction contract with Rebcon, Inc. in the amount of \$181,400.16 for IH-20 Deceleration Lane for Cardinal Health; 5% construction contingency in the amount of \$9,070.00; Materials testing with Team Consultants in the amount of \$9,765.50; in-house labor distribution in the amount of \$9,070.00 for a total of \$209,305.66
16. Ordinance amending the FY2020/2021 Capital Improvement Projects Budget; Professional Services contract with Martin Aquatic in the amount of \$319,726; and approve a 5% contingency of \$15,986, total cost of \$335,712 for master plan design services for EPIC Waters and adjacent grounds

EXECUTIVE SESSION

The Finance and Government Committee may conduct a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A., to discuss any of the following:

- (1) Section 551.071 "Consultation with Attorney"*
- (2) Section 551.072 "Deliberation Regarding Real Property"*
- (3) Section 551.074 "Personnel Matters"*
- (4) Section 551.087 "Deliberations Regarding Economic Development Negotiations."*

ADJOURNMENT

CITIZEN COMMENTS

Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

The Grand Prairie City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8035 or email Gloria Colvin (gcolvin@gptx.org) at least three (3) business days prior to the scheduled meeting to request an accommodation.

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Finance and Government Committee agenda was prepared and posted May 28, 2021.



Gloria Colvin, Deputy City Secretary



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 06/01/2021

REQUESTER: Andy Henning

PRESENTER: Andy Henning, Senior Building and Construction Projects Manager

TITLE: Review of Ongoing EpicCentral Construction Progress + Update Regarding Additional Bid Process and Construction Cost Pricing

RECOMMENDED ACTION: None

ANALYSIS:

Review of Ongoing EpicCentral Construction Progress + Update Regarding Additional Bid Process and Construction Cost Pricing

FINANCIAL CONSIDERATION:

Presentation Only; no funding requested



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 06/01/2021

REQUESTER: Brady Olsen

PRESENTER: Brady Olsen, Treasury and Debt Manager

TITLE: Presentation of Plan of Finance

RECOMMENDED ACTION: Approve

ANALYSIS:

On June 15th, we plan on issuing \$67 million in General Obligation debt and \$17 million in Certificates of Obligation to complete the funding on the Epic Central project. \$17 million will provide public-purpose infrastructure for the project based on the expanded scope. This would be highlighted by expanded parking and a light show. For the General Obligation bonds, \$50 million of the bonds are to build two hotels in conjunction with our already funded convention center. \$15 million is for expanded pad sites for contracted restaurants. \$2 million is to finish the purchase of some property near our city center.

We would receive funds in early August. Citizens authorized the issuance for General Obligation debt at the May 2021 election. We published our notice of intent to issue debt at the May 20th meeting.

Hilltop will be available to discuss further details of the project financing.

FINANCIAL CONSIDERATION:

We believe most of the project will be self-supporting. Anything not covered by project revenues would need to be funded from our I&S tax rate.



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**Funding of EPIC Project Infrastructure
Issuance of Certificates of Obligation, Taxable Series 2021A
&
General Obligation Bonds, Taxable Series 2021**

June 1, 2021

City of Grand Prairie, Texas



Combination Tax & Revenue Certificates of Obligation, Taxable Series 2021A

- Debt Issue = **Certificates of Obligation, Taxable Series 2021A**
- Purpose = **Funding of infrastructure related to the EPIC Project**
- Preliminary Par Amount = **\$17,000,000**
- Preliminary Bond Proceeds = **\$16,742,038**
- Repayment Source = **I&S Taxes**
- Amortization = **15 Years (2 Years Interest Only)**
- Bond Rating ⁽¹⁾ = **“AAA” by Standard & Poor’s**
- Tax Status = **Taxable**

Projected Debt Statistics

- True Interest Cost = **2.42%⁽²⁾**
- Total Principal and Interest = **\$20,556,969**
- Average Annual P&I = **\$1,523,665 (Years 2024-2036)**
- I&S Tax Rate Impact = **None**

(1) Currently, the City is rated “AAA” by Standard & Poor’s Ratings and is expected to be confirmed during the debt issuance process.

(2) Assumes “AA+/AAA” rated taxable interest rates plus 0.25% as of May 19, 2021. Subject to change at anytime.



General Obligation Bonds, Taxable Series 2021

- Debt Issue = **General Obligation Bonds, Taxable Series 2021**
- Purpose = **Funding of infrastructure related to the EPIC Project**
- Preliminary Par Amount = **\$67,000,000**
- Preliminary Bond Proceeds = **\$66,236,000**
- Repayment Source = **I&S Taxes**
- Amortization = **20 Years (2 Years Interest Only)**
- Bond Rating ⁽¹⁾ = **“AAA” by Standard & Poor’s**
- Tax Status = **Taxable**

Projected Debt Statistics

- True Interest Cost = **2.82%⁽²⁾**
- Total Principal and Interest = **\$88,905,217**
- Average Annual P&I = **\$4,746,226 (Years 2024-2041)**
- I&S Tax Rate Impact = **None**

(1) Currently, the City is rated “AAA” by Standard & Poor’s Ratings and is expected to be confirmed during the debt issuance process.

(2) Assumes “AA+/AAA” rated taxable interest rates plus 0.25% as of May 19, 2021. Subject to change at anytime.



Preliminary Cash Flows

City of Grand Prairie, Texas Preliminary Cash Flows

Preliminary; For Purposes of Discussion Only

For Year Ended 9/30	Existing EPIC Projects Debt Service ⁽¹⁾	Combination Tax & Revenue Certificates of Obligation, Taxable Series 2021A			General Obligation Bonds, Taxable Series 2021			Projected Total EPIC Projects Debt Service
		True Interest Cost = 2.42% ⁽²⁾			True Interest Cost = 2.82% ⁽²⁾			
		Principal	Interest	Total	Principal	Interest	Total	
2021	\$ 953,644	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 953,644	
2022	3,697,828	-	393,445	393,445	-	1,823,630	1,823,630	5,914,903
2023	3,690,325	-	355,880	355,880	-	1,649,515	1,649,515	5,695,720
2024	3,689,996	1,170,000	351,317	1,521,317	3,110,000	1,637,386	4,747,386	9,958,699
2025	3,690,882	1,185,000	340,118	1,525,118	3,140,000	1,607,673	4,747,673	9,963,673
2026	8,364,957	1,200,000	325,262	1,525,262	3,180,000	1,568,306	4,748,306	14,638,525
2027	3,085,300	1,215,000	307,079	1,522,079	3,225,000	1,520,078	4,745,078	9,352,457
2028	3,085,553	1,240,000	285,398	1,525,398	3,285,000	1,462,590	4,747,590	9,358,541
2029	3,088,038	1,265,000	260,714	1,525,714	3,350,000	1,397,209	4,747,209	9,360,960
2030	3,087,357	1,290,000	233,880	1,523,880	3,420,000	1,326,107	4,746,107	9,357,343
2031	3,088,095	1,320,000	204,833	1,524,833	3,495,000	1,249,149	4,744,149	9,357,076
2032	3,084,950	1,350,000	173,115	1,523,115	3,580,000	1,165,102	4,745,102	9,353,166
2033	3,087,835	1,385,000	138,919	1,523,919	3,670,000	1,074,454	4,744,454	9,356,207
2034	3,086,656	1,420,000	102,445	1,522,445	3,770,000	977,709	4,747,709	9,356,810
2035	-	1,460,000	63,190	1,523,190	3,870,000	873,577	4,743,577	6,266,767
2036	-	1,500,000	21,375	1,521,375	3,985,000	762,610	4,747,610	6,268,985
2037	-	-	-	-	4,105,000	639,734	4,744,734	4,744,734
2038	-	-	-	-	4,240,000	505,379	4,745,379	4,745,379
2039	-	-	-	-	4,380,000	366,597	4,746,597	4,746,597
2040	-	-	-	-	4,525,000	223,227	4,748,227	4,748,227
2041	-	-	-	-	4,670,000	75,187	4,745,187	4,745,187
Total	\$48,781,415	\$17,000,000	\$ 3,556,969	\$20,556,969	\$67,000,000	\$21,905,217	\$88,905,217	\$158,243,601

Notes:

(1) Includes Comb Tax & Rev Notes Taxable Ser 2019 and Comb Tax & Rev C/O Taxable Ser 2019B.

(2) Assumes "AA+/AAA" Taxable Interest Rates plus 0.25% as of May 19, 2021. **Subject to change at any time.**

CITY OF GRAND PRAIRIE, TEXAS



Schedule of Events

<u>DATE</u>	<u>EVENT</u>
April 6, 2021	<p>Presentation/Discussion of PRELIMINARY Plan of Finance – F&G Committee Meeting</p> <p>Council considers and approves ordinance authorizing publication of a notice of intent to issue Taxable Series 2021A Certificates of Obligation – City Council Meeting</p>
May 1, 2021	Election Day
June 1, 2021	Presentation/Discussion of FINAL Plan of Finance – F&G Committee Meeting
June 15, 2021	<p>Pricing of the Taxable Series 2021A Certificates of Obligation and Taxable Series 2021 General Obligation Bonds.</p> <p>City Council considers and approves Ordinance Authorizing the Issuance of the Taxable 2021A Certificates of Obligation and Taxable Series 2021 General Obligation Bonds – City Council Meeting</p>
<i>Prior to Closing</i>	<i>Texas Attorney General approves Issue</i>
July 7, 2021	Closing and Delivery of Funds to the City

CITY OF GRAND PRAIRIE, TEXAS

(1) Green font indicates F&G Committee and City Council action items



Questions and Discussion



Appendix A

Week of May 17, 2021 Market Update

CITY OF GRAND PRAIRIE, TEXAS

Market Commentary

Market Observations

Primary Market:

- 30-Day Visible Supply is approximately \$11.9 billion
- Calendar estimated to be \$9.4 billion – approximately \$6.7 billion of negotiated sales and \$2.7 billion of competitive sales
- The largest negotiated deal of the week is a combined \$1.0 billion of General Obligation Bonds being offered through 4 series.

Secondary Market:

- Municipal Bond Funds reported \$750 million in net inflows last week, compared with \$ 585 billion of inflows the prior week
- Weekly trade volume of \$44.065 billion represents a decrease of \$3.7 billion from the previous week's \$47.781 billion

General Market Overview:

- The weekly Jobless Claims are expected to show gradual improvement
- The Fed speakers are scheduled to speak today, tomorrow, and Wednesday
- The Biden administration has launched an online portal to allow states and local government to request their portion of direct aid from \$350 Billion approved in the American Rescue plan
- Calendar: Empire State Manufacturing Index, Housing Market Index, Treasury International Capital, Housing Starts and Permits, EIA Petroleum Status Report, FOMC Minutes, Jobless Claims, Philadelphia Fed Manufacturing Index, EIA Natural Gas Report, Fed Balance Sheet, Existing Home Sales, PMI Composite Flash

Statistics

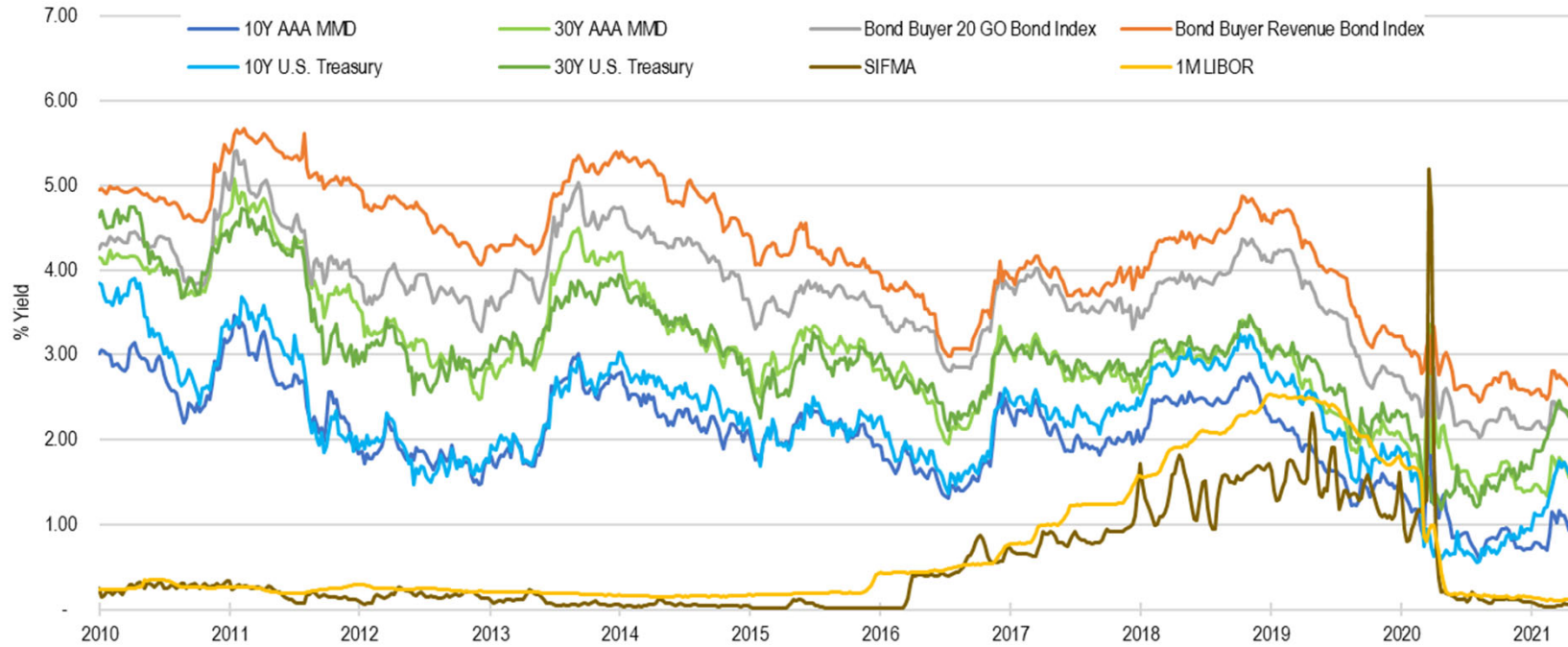
	5/14/2021	5/7/2021	Change	
5Y MMD	0.50	0.45	0.05	▲
10Y MMD	1.02	0.97	0.05	▲
15Y MMD	1.21	1.16	0.05	▲
20Y MMD	1.41	1.36	0.05	▲
30Y MMD	1.60	1.55	0.05	▲
MMD 2/30 Yield Curve Steepness	146	144	2	▲
Bond Buyer 11 GO Bond Index	1.81	1.78	0.03	▲
Bond Buyer 20 GO Bond Index	2.28	2.25	0.03	▲
Bond Buyer Revenue Bond Index	2.64	2.61	0.03	▲
1Y UST	0.06	0.05	0.01	▲
5Y UST	0.82	0.77	0.05	▲
7Y UST	1.29	1.24	0.05	▲
10Y UST	1.63	1.60	0.03	▲
30Y UST	2.35	2.28	0.07	▲
UST 2/30 Yield Curve Steepness	219	214	5	▲
10Y MMD/UST Ratio	63	61	2.0	▲
30Y MMD/UST Ratio	68	68	0.1	▲
SIFMA	0.07	0.05	0.02	▲
1M LIBOR	0.10	0.10	(0.004)	▼
30-Day Negotiated Visible Supply	7,474.2	6,713.1	761.1	▲
30-Day Competitive Visible Supply	4,504.0	3,729.8	774.2	▲
Lipper Muni Bond Fund Flows	750	585	165	▲

Source: Ipreo, TM3, Bloomberg, BBC, Wall Street Journal, New York Times, The Bond Buyer, Econoday, CNBC



Weekly Benchmark Interest Rates

Benchmark Interest Rates – 1/1/10 to 5/14/21



Rates Analysis – 1/1/10 to 5/14/21

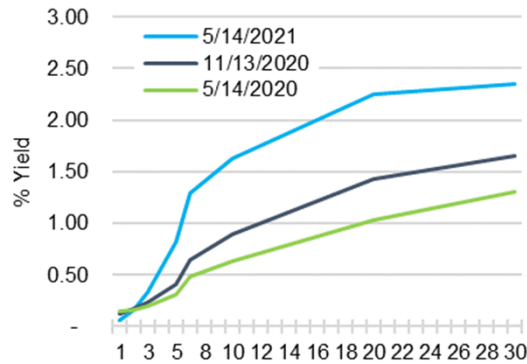
	10Y AAA MMD	30Y AAA MMD	Bond Buyer 20 GO Bond Index	Bond Buyer Revenue Bond Index	10Y U.S. Treasury	30Y U.S. Treasury	SIFMA	1M LIBOR
Current	1.02	1.60	2.28	2.64	1.63	2.35	0.07	0.10
Maximum	3.46	5.08	5.41	5.67	3.90	4.75	5.20	2.52
Minimum	0.58	1.27	2.02	2.44	0.55	1.17	0.01	0.10
Average	2.03	3.03	3.70	4.23	2.24	3.01	0.48	0.68
% Time Lower	7.9%	5.7%	6.9%	5.6%	15.3%	16.7%	22.7%	0.0%

Source: Refinitiv Municipal Market Data, U.S. Treasury and Bloomberg

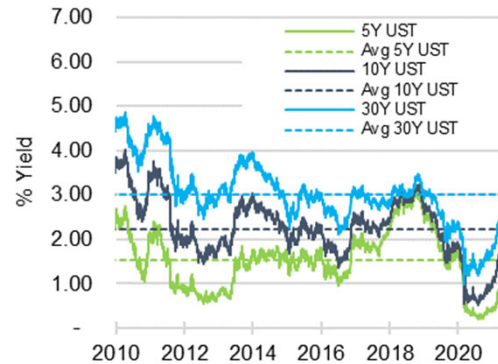


Taxable Market Overview | U.S. Treasuries

UST Yield Curve Comparison



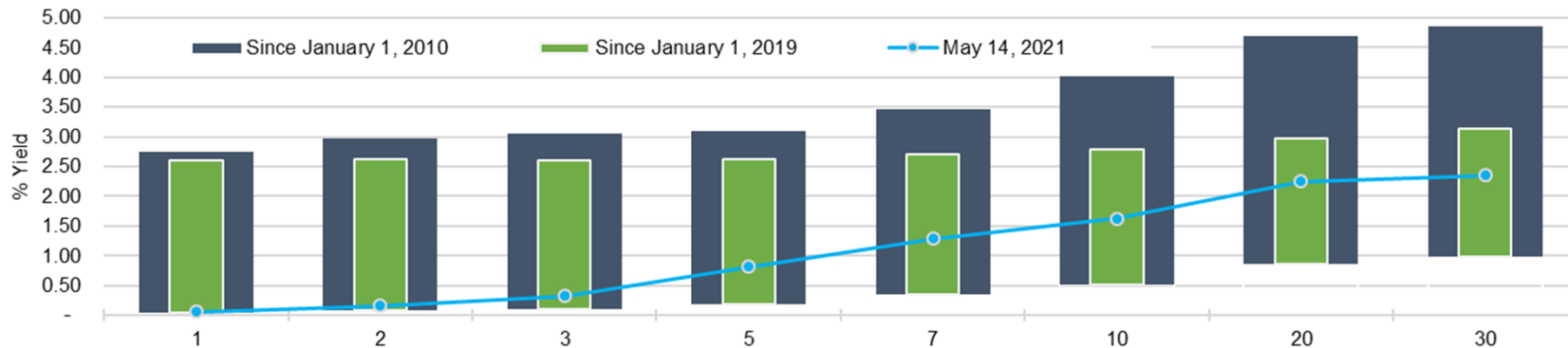
UST Rates – 1/1/10 to 5/14/21



UST Yield Curve Steepness - 1/1/10 to 5/14/21



Maximum and Minimum UST Yields



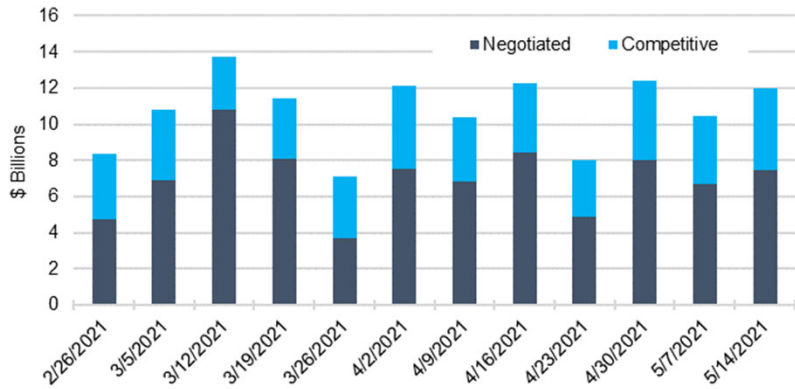
Source: U.S. Treasury Department

CITY OF GRAND PRAIRIE, TEXAS

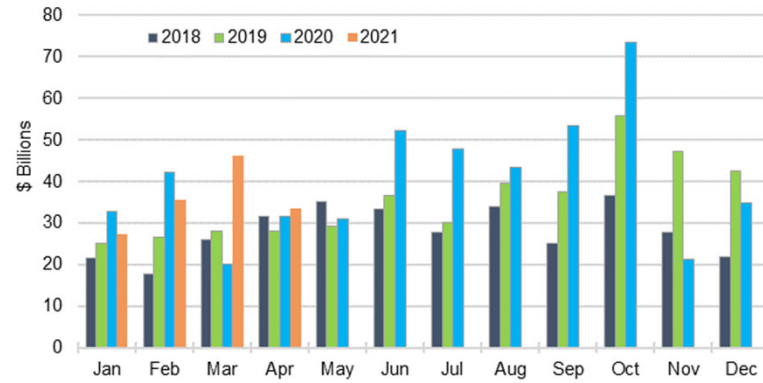


Municipal Issuance Statistics | Supply and Demand

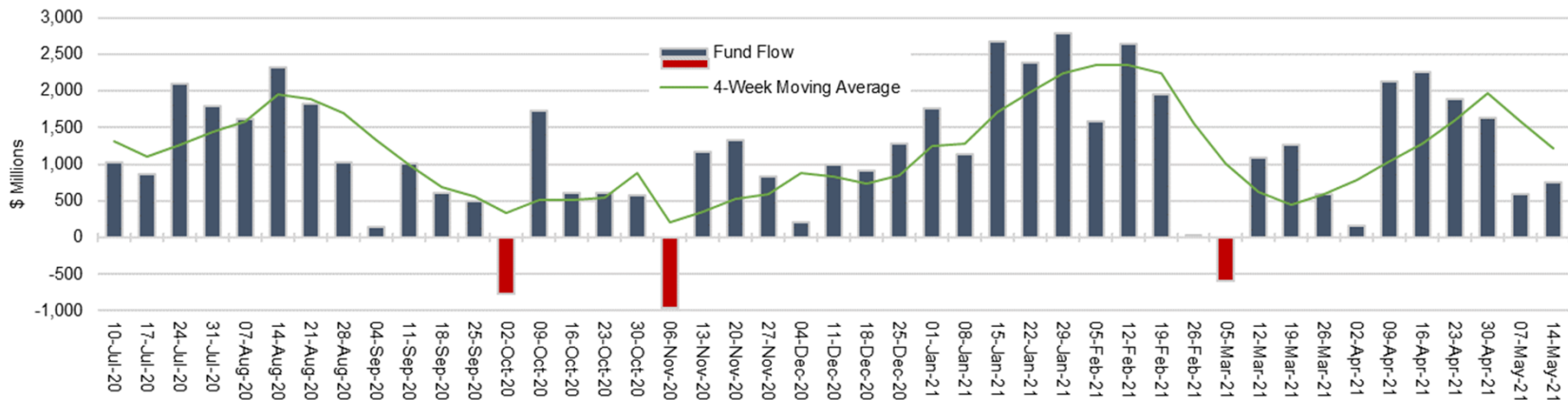
Visible Supply



Monthly Bond Issuance



Lipper Municipal Bond Fund Flows



Source: The Bond Buyer and Bloomberg

CITY OF GRAND PRAIRIE, TEXAS



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 06/01/2021

REQUESTER: Lisa Norris, Human Resources Director

PRESENTER: Lisa Norris, Human Resources Director

TITLE: Insurance Fund Monthly Review

RECOMMENDED ACTION: Review Only

ANALYSIS:

The Insurance Fund is complete through April 2021. On Revenues, the only notable item is the amount of Rx Rebates received in April. This is a “true-up” that our carrier, BlueCross BlueShield of Texas, provides to us at year-end if due. We have a built-in monthly credit equal to the estimated amount of rebates from drugs that we expect to receive. That amount is calculated by the annual amount projected and then divided by 12 months. This credit is then applied and offsets our administrative fees monthly. If, at calendar year end, the ACTUAL amount of rebates for the city was higher than projected, we asked as part of the contract negotiations that they true-up and refund us the difference after final audit. That is the amount showing of \$343,736 in April (column 7, row13). Other than that, projections for revenues at year-end are running slightly above budget at 102% (column 15, row 15).

For expenses, there a few notable items:

1. Active claims came back down in April to a more consistent number, reaching \$1,099,585 (columns 7, row 29). This is very close to our both our fiscal year average and our running 12-month average shown in columns 9 and 10. With this average coming back down, this makes our year-end projection at \$12.9 million, or 85% of budget.
2. Retiree claims (row 30), on the otherhand, were high in April, reaching \$372,407. This group is small with only about 170 retirees on insurance, so any claim of even moderate size in this small group can skew the numbers. I wouldn't worry too much at this point unless the trend continues. Retiree claims are expected to hit run 136% of the budgeted number, but our savings on the active side covers us.
3. Overall, the fund remains in great shape. We have an operating balance (column 8 in grey, row 39) of \$2,279,129 and expect to end the year with an Ending Resource Balance (column 14, row 45) of \$8.4 million.
4. As a follow-up item, I had one area remaining that the Committee had requested which is below:
 - a. Average age at Retirement: 59 (2018-current)
 - b. Average Years of Service at Retirement: 30
 - i. This has increased since we last studied it. It used to always be 26-27 years.

5. Finally, there were questions at the last Finance and Government meeting about what we do to keep employees informed and educated as to benefits and wellness, so I thought I would highlight upcoming wellness items for which you may be interested. These are noted below for information only:
 - a. The City rolled out a new program in May called Livongo. This program addresses High Blood Pressure and Diabetes. Members who enroll receive a kit at home that includes testing supplies, blood pressure cuff, etc. at no cost to them. They have access to a health coach and/or nurse to meet with them virtually on any mobile device to go over numbers, provide guidance, answer questions, and help them improve their health and numbers. Diabetes continues to be a leading health issue not only at Grand Prairie, but across the nation.
 - b. We will be rolling out Amada, which is a program to encourage those with pre-diabetes to manage their numbers to avoid becoming diabetic.
 - c. Lastly we will be rolling out a campaign in August for Catapult. This provides at home kits for covered employees and spouses to get basic physical numbers and return the information in a postage paid envelope. Those numbers are then assessed by a medical provider/nurse and then the employee schedules time with them to “know their numbers” and provides guidance on improving the numbers, whether that be through exercise, diet and/or medical attention (virtual visits, and/or medication).
 - d. We discussed SurgeryPlus in last month’s meeting. This is a program where top surgical provides (best quality, care and outcomes) provide surgery to members at a “bundled” rate. This means the initial visit, surgery, surgery center, and post-op visit are all one fee, and a significantly reduced fee from what we would pay through our carrier. Our year-to-date savings for that program is \$66,212. Our lifetime savings is nearly \$400,000 to the plan. Interestingly enough, 70% of the participants in this program are male, with the remaining 30% female! Primary surgeries completed are spine, gastrointestinal and orthopedic.
 - e. In May, our team focused on mental health and provided Mental Health Mondays with key facts around mental health for employees and their families.
6. As you can see, we continue to educate, provide campaigns and programs to keep our members healthy and to be able to live full and long lives!

municiFINANCIAL CONSIDERATION:

None. Information Only.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: June 1, 2021

REQUESTER: Sheryl Osborn

PRESENTER: Chairman, Greg Giessner

TITLE: Minutes of the May 4, 2021 Finance and Government Committee Meeting

RECOMMENDED ACTION: Approve



**MINUTES
CITY COUNCIL FINANCE AND GOVERNMENT COMMITTEE
May 4, 2021**

The City of Grand Prairie Finance and Government Committee convened at 2:01 p.m. on Tuesday, May 4, 2021, in the City Council Chambers, 300 West Main Street, Grand Prairie, Texas. The following persons were in attendance:

COMMITTEE MEMBERS PRESENT

Greg Giessner, Chairman
Jorja Clemson, Mayor Pro Tem
Mike Del Bosque, Deputy Mayor Pro Tem

No Guests were recognized as being in attendance.

Kathleen Mercer, Budget Director, introduced the new Manager of Business Operations-Budget, Matthew Monedero.

STAFF PRESENTATIONS

1. Internal Audit FY21 2nd Quarter Report

Audit Services Director, Cathy Patrick, presented the Internal Audit Report for Fiscal Year 2021 Second Quarter. The report included a list of Completed Reports, Work in Progress, and Miscellaneous Projects. Ms. Patrick also provided information on the ERP software.

Chairman Giessner ask about the scope of the ERP software, and Ms. Patrick clarified that it will be replacing all the Finance and HR systems (including Budget, Payroll, Capital Asset Management and more). Chairman Giessner also asked if the new ERP software would be used for inventory management of other items, such as the Prairie Lakes Golf Course inventory. Ms. Patrick clarified that the new ERP software would be used for inventory management of capital assets, not proshop retail items.

Mayor Pro Tem Jorja Clemson asked for clarification as to whether the Lynn Creek Marina Contract Compliance Review was in progress or completed. Ms. Patrick clarified that at the time of the report, the Review was in progress. It has now been completed.

Ms. Patrick also stated that centralizing Accounts Receivable may go forward, but it will not be done until after a new Finance Director (Chief Financial Officer) is in place.

Chairman Giessner asked about the Golden Chalet (Occupancy Tax Review), and Ms. Patrick confirmed that there was no assessment as their records matched what was reported. Chairman Giessner asked about the \$3,000 assessment to Motel 6 (regarding whether it was typical), and Ms. Patrick noted that the hotel had a new computer system, and that some data may have been lost. However, they did not have all the necessary records to be verified.

2. Second Quarter FY21 – Parks Enterprise Financial Report
Parks and Recreation Assistant Director - Business, Gary Yakesch, presented the Second Quarter Fiscal Year 2021 Parks Enterprise Financial Reports. Mr. Yakesch stated the Revenues and Expenditures are trending as we expected, including Lloyd Park, which is 5,000 vehicles down due to electrical and sewer upgrades.

Chairman Giessner commented that the improvements will enhance Lloyd Park even more. Mayor Pro Tem Clemson asked when the improvements were expected to be finished, and Duane Strawn, Parks and Recreation Director, stated that the upgrades should be completed by mid-May (this month).

Chairman Giessner asked if the staff were comfortable with COVID protocols, and Mr. Yakesch responded that they were prepared, and that the Lodge should be opening soon.

Mr. Yakesch also stated that Golf has 13,000 additional rounds than this point last year, and the variance is split almost evenly between TangleRidge and Prairie Lakes. The Expenditures are about \$30,000 over this point last year. We did change some of the ways we handled our property liability insurance adjustments. We expect the current trends to continue, with Prairie Lakes to have a profit this year. We expect TangleRidge to have a \$350,000-\$400,000 subsidy this year instead of the usual \$700,000-\$800,000 subsidy.

Chairman Giessner commented that the consolidated report for both golf courses is preferred.

Deputy Mayor Pro Tem Mike Del Bosque asked how Prairie Lakes was divided between Grand Prairie and Dallas. Mr. Yakesch responded that the proshop and parking lot were ours (Grand Prairie), and virtually all the grounds and greens belonged to Dallas. He also clarified that all the Revenue belonged to Grand Prairie because the source of the Revenue is in Grand Prairie.

Mr. Yakesch reported that May will start trending up for the Epic. Membership extensions and other offers due to COVID are expiring. Programming will start in June. We will still follow COVID protocols, including capacity, but we are moving toward pre-COVID numbers. The Epic has almost 11,000 members, which is where we were pre-COVID.

Chairman Giessner asked if we lost a large number of members during COVID. Mr. Yakesch responded that it was difficult to determine because of the extensions.

Mr. Yakesch reported that Epic Expenses were also reduced, as was the Revenue, resulting in substantial savings. As we end FY21, we do expect about a \$2,000,000 subsidy, which is \$700,000 more than anticipated. However, for this reason, we did implement a COVID Reserve in which we put \$800,000.

Chairman Giessner asked if the insurance adjustments that affected other areas also affected the Epic. Mr. Yakesch responded that they did, and in the same way.

Mr. Yakesch reported that Epic Waters generated \$1,000,000 Net Revenue at the end of March. Current projection for year end is \$2,200,000, including the impact of Kalahari Water Park.

Mr. Yakesch reported that both R J C and Uptown Theater have had slow Revenue returns, but Expenses are also down. Activity is expected to increase at R J C, and events are being scheduled at Uptown Theater for this summer. Additionally, Mr. Yakesch reported that the Summit reopened in Mar, and it has over 2,000 members. Revenue is expected to increase.

Mayor Pro Tem Jorja Clemson asked for clarification about accepting new members. Mr. Yakesch confirmed new memberships will be available June 1. Mayor Pro Tem Jorja Clemson also noted there was one complaint regarding a citizen who paid full price, but who did not receive full service. Parks Director Duane Strawn stated the situation would be resolved.

Mr. Yakesch reported that Tony Shotwell Center has also reopened, and an increase in activity is expected in May. Mr. Yakesch further reported that Prairie Lights did \$1,500,000 in Revenue, with 42,000 vehicles coming through this year. The reduced price did cause Revenues to fall significantly. Controls were tightened, which directed customers to purchase their tickets on-line, with almost 60% of customers doing so. Less cash, led to fewer transactions, resulting in less time at the gate.

Chairman Giessner noted that we had no Revenue in the Gift Shop, Santa Pictures, or Concessions. He and Mr. Yakesch agreed that we should be able to return to those activities soon. Chairman Giessner also commented on the great job the Parks Department had done this past year.

3. Homestead Exemption Discussion

Deputy City Manager, Cheryl De Leon, provided a brief update on the Homestead Exemption. Last year we increased the exemption from 7.5% o 10%. One of the recommendations for this year may be to not offer an increase in the Homestead Exemption this year, but plan to increase it in 2022.

Chairman Giessner clarified that the 10% exemption would remain. Deputy City Manager Cheryl De Leon confirmed that the 10% Homestead Exemption would remain, but no increase this year. She also noted that the 10% exemption was approximately \$615,000 in value. A brief conversation took place about the state legislation discussion regarding sales tax (origination versus destination).

Ms. De Leon stated the deadline for making the final decision about raising the Homestead Exemption is June 30. She also noted that 1% in increased exemption is approximately \$410,000 in lost Revenue, so the 2.5% increase would result in just over \$1,000,000 less Revenue.

4. Insurance Fund Monthly Review

Human Resources Director, Lisa Norris, presented the insurance fund review. She stated the insurance fund is doing well. Revenues are at budget. For Expenses, she noted a few items. The Active Claims are at \$1,700,000, which is high for March. Three claims are over \$400,000, which is not unusual. Human Resources Manager, Todd Gaston, is researching the issues with Blue Cross Blue Shield. Ms. Norris stated that even though the month of March was ‘in the red’ \$274,000, the balance is still healthy.

Chairman Giessner asked if there was a way to identify a trend in certain types of claims. Ms. Norris noted that prescription costs had risen, but nothing notable. She also noted that the high amount for March may be an inherent delay from 2020 when many people could not have certain procedures done. She will review and report back any new information.

Ms. Norris noted the fiscal year average, which is the first six months of the current fiscal year from October 2020 through March 2021, and the 12-month average, which is the first six months of the current fiscal year and the most recent six months from the prior fiscal year to see a snapshot of a full 12 months. The values are very close, so the situation is not overly alarming. Even with higher claims, we are projecting year-end at 84% of the budget.

Retiree claims are low for March, but they are trending higher overall. We are currently projecting year-end at 125% of the budget.

Chairman Giessner asked if the option now available to retire at 20 years of service instead of 25 had any impact on the Retiree claims being higher. Ms. Norris said that her department will look into that issue. It was further discussed that at age 65, Retirees move to Medicare, and we currently only have eight Retirees over 65.

Ms. Norris reported that overall, even with the negative month of March, we have a positive Operating Balance of \$1,700,00, and we are expecting to an Ending Resource Balance of \$8,300,000. She also noted that we would be reimbursed by Blue Cross Blue Shield for any claim over \$3,000,000 in the calendar year.

Deputy Mayor Pro Tem Mike Del Bosque inquired about the cost of the average claim, and the type of claims. Ms. Norris stated she did not have that information, but she would get it to him the next day. Additional discussion took place, with Chairman Giessner and Ms. Norris commenting on educational and wellness programs offered through the City. She also stated that inspiring employees to engage in the programs was key. Deputy Mayor Pro Tem Mike Del Bosque asked about partnering with a minor emergency clinic or urgent care for non-critical issues. Ms. Norris stated incentives were in place to visit an urgent care or PCP when appropriate, and education will continue.

Deputy City Manager Cheryl De Leon noted a program called Surgery Plus. Ms. Norris explained that Surgery Plus bundles pre-op, surgery, post-op, etc., into one fee. Employee pays deductible, and plan pays the rest. On average, about 52% is saved.

Mayor Pro Tem Jorja Clemson asked if Surgery Plus took the place of the previous Compass program, and Ms. Norris responded that Benefit Value Advisor with Blue Cross Blue Shield of Texas is similar to Compass.

CONSENT AGENDA

Chairman Giessner presented the Consent Agenda, Items 5-9, for consideration.

5. Minutes of the April 6, 2021 Finance and Government Committee meeting

6. Quarterly Investment Report
7. Ratify purchase, replacement, and installation of the Dectron unit, at the Epic, from McMillan James, in the amount of \$158,517, through a TIPS contract and include a contingency in the amount of \$5,000 for a total of \$163,517
8. Contract with GameTime (Total Recreation Products) in the amount of \$138,013.56; and approve a 5% contingency in the amount of \$6,900.68 for a total amount of \$144,914.24 for the removal, replacement, and installation of playground equipment at Jennifer McFalls West Park
9. Ordinance amending the FY 2020/2021 cemetery Operating Fund Budget; contract with Trane in the amount of \$59,428 plus a 5% contingency of \$2,972 for the complete replacement of Grand Prairie Memorial Gardens Administration and Maintenance ship HVAC systems through an existing City Price Agreement; purchase of building management system controls from Enviromatic Systems in the amount of \$23,100 plus a 5% contingency of \$1,155 through an existing City Price Agreement

May Pro Tem Jorja Clemson moved to approve Consent Agenda Items 5-9. Deputy Mayor Pro Tem Mike Del Bosque seconded the motion. The motion carried 3-0, with no abstentions.

ITEMS FOR INDIVIDUAL CONSIDERATION

10. Change order/Amendment No. 1 with Hill & Wilkinson General Contractors in the amount of \$3,873,421 for the balance of construction cost for Phase Three of the Civic Campus Master Plan project; 5% owner-controlled contingency in the amount of \$193,671; \$25,000 allowance for security; \$25,000 allowance for low voltage work; plus, a \$50,000 allowance for franchise utility work for a total funding request of \$4,167,092

Andy Henning stated that item 10 involved the construction pricing for third phase of City Hall work, and it will continue the parking and landscaping down to Main Street, as well as the parking and landscaping on the east side of City Hall East. We were fortunate in that we were ahead of increases in construction pricing. We had approximately \$275,000 left from Phase Two that was rolled into Phase Three.

Mayor Pro Tem Jorja Clemson inquired if this phase involved primarily parking and landscaping. Mr. Henning confirmed it did, along with work on City Hall West to bring it together with City Hall Central and City Hall East.

Deputy Mayor Pro Tem Mike Del Bosque moved to approve item 10 as presented. Mayor Pro Tem Jorja Clemson seconded the motion. The motion passed 3-0, with no abstentions.

11. Approve a one-time cost of living payment for non-civil service City of Grand Prairie employees in the total amount of \$1.9 million

Chairman Giessner proposed discussing items 11 and 13 together, which was approved by City Attorney, Megan Mahan. Chairman Giessner compared this one-time payment to a similar situation in 2009.

Deputy City Manager, Cheryl De Leon, stated that sales tax Revenue was better than anticipated, which is what made Item 11 a possibility. She emphasized that this payment would be a one-time lump sum for all eligible employees except sworn police and fire. The estimated average may be about \$1,500 per eligible employees.

Ms. De Leon moved to a discussion of Item 13. She stated that a market study was done on wages, and it was determined that sworn police and fire were slightly out of market on their base pay. Item 13 would amend the Step Plan Pay Scales for Grand Prairie police and fire civil service employees. The request is for a 1% base pay increase to keep us at rates similar to pay rates in our surrounding cities. Ms. De Leon also clarified that this request is not for a one-time payment, and the current request is approximately \$226,000.

Chairman Giessner commented on the need to stay competitive with the market to keep our employees.

Mayor Pro Tem Jorja Clemson moved to approve items 11 and 13. Deputy Mayor Pro Tem Mike Del Bosque seconded the motion. The motion passed 3-0, with no abstentions.

- 12. Ordinance amending the FY 2020/2021 Capital Improvements Projects Budget; Professional Consultant Contract with Freese and Nichols, Inc. for the Main Street Roadway Improvements in the amount of \$757,500

Walter Shumac stated that Item 12 is regarding the Engineering design contract, part of Phase Two involving the roundabout on the eastern side of our border, where Main Street and Jefferson Street come together. Phase Two is in the design phase, which will take about a year.

Chairman Giessner asked about Main Street being closed once construction begins and diverting traffic to Jefferson. Mr. Shumac stated that diverting traffic to Jefferson is the assumed plan. Deputy Mayor Pro Tem asked about the length of time the project would take, and Mr. Shumac stated that once construction begins, it should be completed in about two years. Mayor Pro Tem Clemson asked about protecting the local businesses on Main Street during the process, and Mr. Shumac stated that consideration of the local businesses is part of the design and construction plans.

Deputy Mayor Pro Tem Mike Del Bosque moved to approve Item 12 as presented. Mayor Pro Tem Jorja Clemson seconded the motion. The motion passed 3-0, with no abstentions.

- 13. An ordinance amending the Step Plan Pay Scales for Grand Prairie Police and Fire Civil Service Employees
See Item 11.
- 14. Resolution authorizing the City Manager to accept American Rescue Plan Act funding of approximately \$37,541,000

Chairman Greg Giessner announced that Cathy Patrick will serve as Interim Finance Director after Becky Brooks' retirement June 4.

Cathy Patrick presented an overview of the American Rescue Plan Act. She stated that limited information is available at this time. Local governments (major cities) will share approximately 130 billion dollars (\$130,000,000,000). The information at this time is that we are not required to apply for the 50% we receive up front. To be sure we do receive the funds, the Resolution (Item 14) is authorizing the City Manager to send a letter to the U.S. Treasury Department formally requesting and certifying that we need the funds, and that we will accept the funds. We expect to get guidance in approximately two weeks on how we can use the funds, as well as the reporting process. We do not know at this time whether we can use the funds for existing projects, or if the use must be for new projects.

Chairman Giessner asked if we could use the first half of the funds incrementally, saving part of the funds for unknown projects. Ms. Patrick stated that we do not have sufficient guidance at this time, but once we do, a list of projects will be brought back to the Committee and Council for review and approval.

Ms. Patrick also stated that the funds can be used for Revenue losses, but we may have to consider net Revenue losses, which will include Expenditure savings. We cannot use the funds for a tax cut (such as Homestead Exemption). The period of time the Plan covers is January 27, 2021 to December 30, 2024. She also stated that we will need to submit an application (after the first year) for the second half of the funds, and probably a list of projects that will be reviewed for approval.

City Attorney Megan Mahan noted that the Resolution (Item 14) also authorizes City staff to present a list of projects for consideration.

Mayor Pro Tem Jorja Clemson moved to approve Item 14. Deputy Mayor Pro Tem Mike Del Bosque seconded the motion. The motion passed 3-0, with no abstentions.

15. Resolution authorizing an Economic Development Agreement for a \$2,000,000 Cash Grant and Fifty-Year Ground Lease with Bolder One, LLC, for the Operation of an Adventure Park at Epic Central for a calculated percentage of Net Operating Profit as Rent (estimated approximately 25%)

Item 15 was discussed in Executive Session. Deputy Mayor Pro Tem Mike Del Bosque moved to approve Item 15. Mayor Pro Tem Jorja Clemson seconded the motion. The motion passed 3-0, with no abstentions.

16. Resolution granting 380 Incentive Agreement and entering into a separated sales tax contract with Aerofirma Corporation for the Prairie Gate Phase Two Project to rebate 50% of the \$.01 documented general sales tax Revenue on construction materials purchased to complete the new development

Item 16 was discussed in Executive Session. Mayor Pro Tem Jorja Clemson moved to approve Item 16. Deputy Mayor Pro Tem Mike Del Bosque seconded the motion. The motion passed 3-0, with no abstentions.

17. Resolution denying Oncor Electric Delivery Company’s application to increase its Distribution Cost Recovery Factor to increase electric distribution rates within the City

City Attorney Megan Mahan stated that we (City of Grand Prairie) are part of the Oncor Steering Committee, which is a coalition of cities. For the Oncor Steering Committee to be in a position to negotiate with Oncor, we must first deny the application.

Deputy Mayor Pro Tem Mike Del Bosque moved to approve Item 17. Mayor Pro Tem Jorja Clemson seconded the motion. The motion passed 3-0, with no abstentions.

Chairman Giessner moved to Executive Session at 3:10 PM to discuss Item 15 and Item 16.

EXECUTIVE SESSION

Chairman Greg Giessner convened a closed Executive Session at 3:10 P.M., pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A., to discuss one or more of the following:

- (1) Section 551.071 “Consultation with Attorney”
- (2) Section 551.072 “Deliberation regarding Real Property”
- (3) Section 551.074 “Personnel Matters”
- (4) Section 551.087 “Deliberations Regarding Economic Development Negotiations”

The meeting will discuss Section 551.072 “Deliberation regarding Real Property” and 551.087 “Deliberations regarding Economic Development Negotiations.”

FINANCE AND GOVERNMENT COMMITTEE MEETING RECONVENED

The regular session of the Finance and Government Committee meeting reconvened at 3:41 p.m.

CITIZEN COMMENTS

There were no citizen comments.

ADJOURNMENT

There being no further business, the Finance and Government Committee meeting adjourned at 3:42 p.m.

Greg Giessner, Chairman
Finance and Government Committee

Date



**CITY OF GRAND PRAIRIE
ORDINANCE**

MEETING DATE: 06/01/2021

REQUESTER: Caryl DeVries, P.E., Transportation Engineer

PRESENTER: Walter Shumac, P.E., Director of Transportation

TITLE: Ordinance amending the FY 2020/2021 Capital Improvements Projects Budget; Purchase of radar speed feedback signs to reduce speeding and radar traffic count equipment from Traffic Logix Corporation in the amount of \$72,652 through a national interlocal with NCPA

RECOMMENDED ACTION: Approve

ANALYSIS:

Purchase of 20 Evolution solar radar speed feedback signs which will replace 13 existing ATS (All Traffic Solutions) radar signs and provide 7 signs in stock as new locations are identified through citizen concerns. The ATS signs being upgraded are expensive to maintain, difficult to use, and are lacking in options that are included on the Traffic Logix signs.

Additionally, purchase 6 SafePace Speed Tracker radar traffic counters to provide highly accurate traffic data that is very portable and will eliminate the need for staff to stretch tubes across multilane roadways in order to perform all sorts of traffic studies. These counters will increase safety, provide detailed traffic study data while improving efficiency, and allow studies on multilane and higher speed roadways throughout the City.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities including NCPA.

NCPA (National Cooperative Purchasing Alliance) is a leading national government purchasing cooperative working to reduce the cost of goods and services by leveraging the purchasing power of public agencies in all 50 states.

The radar signs and counters the City requires are available under NCPA contract# 05-54 through Traffic Logix Corporation, an authorized reseller. This contract was effective December 8, 2020 and set to expire December 31, 2023 with two additional one-year renewals remaining.

FINANCIAL CONSIDERATION:

Funding for the purchase of radar signs and traffic counter equipment from Traffix Logix Corporation in the amount of \$72,652 is available by approving an ordinance transferring and appropriating from the unobligated fund balance in the Street Capital Project Fund (400192) to WO #02112503 (FY21 Radar Signs)

BODY

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2020/2021 CAPITAL IMPROVEMENT PROJECT BUDGET BY TRANSFERRING AND APPROPRIATING \$72,652 FROM THE UNOBLIGATED FUND BALANCE IN THE STREET CAPITAL PROJECT FUND (400192) TO WO #02112503 (FY21 RADAR SIGNS)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT THE FY 2020/2021 Capital Improvement Projects Budget be amended by transferring and appropriating \$72,652 from the unobligated fund balance in the Street Capital Project Fund (400192) to WO #02112503 (FY21 Radar Signs)

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, _JUNE 1, 2021.



Traffic Logix Corporation
 3 Harriett Lane
 Spring Valley, NY 10977 USA
 Tel: (866) 915-6449
 Fax: (844) 405-6449
www.trafficlogix.com

Quote Number QUO-14685-D4L9Z5
 Created Date 5/17/2021
 Expiration Date 5/31/2021
 Prepared by Adrian Madrid

QUOTATION

Contact: Bill Dorminy
 Phone: (972) 237-8322
 Email: bdorminy@gptx.com

City of Grand Prairie, TX
 326 W Main Street
 Grand Prairie, Texas 75050

Shipping Address:

Department of Transportation
 300 W. Main Street
 Grand Prairie, Texas 75050

Standard Features (Included) – Evolution Signs

- The Evolution radar feedback signs come with 1 year of unlimited cloud access. At the end of this 12 month period the customer has the option to either renew the cloud at a cost of \$400 per sign or resort back to a Bluetooth option at no cost.
- Sign powers down when no traffic present
- Programmable Speed Violator Flashing Strobe Light
- Ambient Light Sensor and Automatic Brightness adjustment
- Banding Mount Bracket
- Safe Pace Management Software
- Bluetooth

Special Notes

- Speed Tracker Cloud renews at the cost of \$300 per tracker per year.
- **NCPA CONTRACT #: 05-54**
- **NCPA Pricing Includes shipping per contract terms.**

Quote Line Items – All Prices shown are in \$USD

Product	Product Code	Quantity	Sales Price	Total Price
Evolution 15 Solar - Full Matrix - Includes UMB	EV15FMEWL-SOLLA	20	\$3,200.00	\$64,000.00
SafePace Speed Tracker Battery Powered (Black Enclosure) incl. handle and keyed lock, holds (1) Batt	SPST-BAT-BLK	6	\$1,442.00	\$8,652.00

Totals

Subtotal	\$72,652.00
Freight	- Included -
Sales Tax (if applicable)	- 0 -
Grand Total	\$72,652.00

Terms: 1% - 10 Days - Net 30 We also accept: MC - VISA - AMEX

IF TAX EXEMPT: Please Provide Tax Exempt Certificate with Order



Traffic Logix Corporation
 3 Harriett Lane
 Spring Valley, NY 10977 USA
Tel: (866) 915-6449
Fax: (844) 405-6449
www.trafficlogix.com

Quote Number QUO-14685-D4L9Z5
 Created Date 5/17/2021
 Expiration Date 5/31/2021
 Prepared by Adrian Madrid

Delivery Requirements

Please Indicate the availability of the following as this determines the freight costs:

1. Do You have a Loading Dock? - Yes/No
2. Do you have a Fork Lift and Pallet Jack to unload? - Yes/No
3. Can access be gained by a 53 foot truck for delivery? - Yes/No
4. Is the delivery address a Construction site? - Yes/No
5. Is the delivery address a Military site? - Yes/No
6. If shipping to Military site, is a U.S. Driver required? - Yes/No

Quote Acceptance Information

Signature _____
 Name _____
 Title _____
 Date _____

Thank you for choosing Traffic Logix. Please sign and return to:

amadrid@trafficlogix.com
 Adrian Madrid
 Regional Sales Manager
 469-803-2127

Please complete to set up new account: <https://trafficlogix.com/business-application-form/>

CITY OF GRAND PRAIRIE CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 400192 / 02112503
 Project Title: FY21 Radar Signs
 Current Request: \$72,652.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
60510 Traffic Equipment	\$0	\$0	\$72,652	\$72,652	\$72,652
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
TOTAL	\$0	\$0	\$72,652	\$72,652	\$72,652



**CITY OF GRAND PRAIRIE
ORDINANCE**

MEETING DATE: 06/01/2021

REQUESTER: Patrick Cornelius

PRESENTER: Esther Coleman, Housing and Neighborhood Services Director

TITLE: Ordinance adopting the Housing Administration (Fund 3001) and Housing Choice Voucher (Fund 3002) operating budgets for calendar year 2021 and fiscal year 2020-2021

RECOMMENDED ACTION: Approve

ANALYSIS:

The Section 8 Program was enacted as part of the Housing and Community Development Act of 1974. The Department of Housing and Urban Development (HUD) requires all agencies who administer a Section 8 Program to adopt an operating budget for the Calendar (funding) year.

The 2021 Housing Administration and Housing Choice Voucher Assistance Payments calendar-year budget (Exhibit A) is a twelve-month budget, beginning in January 2021 and ending December 2021. These budgets consist of the Program Administrative fees and Housing Assistance Payments (HAP). The annual budget allocation is received from HUD through revenue appropriations beginning in January of each year; However, again this year this was not the case. We have been operating and continue to operate under a federal continuing resolution, and only recently received the projected funding allocation and formulas expected for this year.

The 2020-2021 Housing Administration and HCV fiscal-year budget (Exhibit B) is also a twelve-month budget calculated on a fiscal year, beginning October 1, 2020, and ending September 30, 2021. These fiscal year budgets are required for external reporting purposes, such as the City's annual CAFR and HUD's REAC reporting system.

FINANCIAL CONSIDERATION:

The Housing Administration Fund (3001) and the Housing Choice Voucher Section 8 Fund (3002) are funded solely with funds allocated by HUD.

BODY

AN ORDINANCE APPROVING AND ADOPTING THE HOUSING ADMINISTRATION (3001) AND HOUSING CHOICE VOUCHER (OPERATING FUND (3002) BUDGETS FOR CALENDAR YEAT 2021 AND FISCAL YEAT 2020-2021.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. That the City Council of the City of Grand Prairie approves the Housing Administration (Fund 3001) and Housing Choice Voucher (Fund 3002) operating budgets, as delineated in the attached budgets hereto (Exhibits A & B).

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, _____, 2021.

Section 8 Budget

Exhibit A	Budget Expenditures	CY 21	
		ADMIN	HAP
Personnel Services	\$	2,746,120.00	\$ 34,170,801.00
Supplies	\$	47,217.00	
Services/Transfers	\$	713,750.00	
Portability In Hap	\$	7,000,000.00	
TOTALS	\$	10,507,087.00	\$ 34,170,801.00
Budget Revenue		CY 21	
		ADMIN	HAP
Voucher Admin	\$	2,400,000.00	\$ 34,170,801.00
Portability In Admin & Hap Fee	\$	7,500,000.00	
Apartment Inspections	\$	343,576.00	
Motel/Hotel Inspections Extended Stay	\$	158,511.00	
Willow Tree/Cotton Creek	\$	63,000.00	
Fraud Repayment	\$	40,000.00	
TOTALS	\$	10,505,087.00	\$ 34,170,801.00

Exhibit B		Budget Expenditures		FY 21	
		ADMIN		HAP	
Personnel Services	\$	2,356,276.00	\$	32,550,102.00	
Supplies	\$	40,303.00			
Services/Transfers	\$	469,541.00			
Portability In Hap	\$	6,238,510.00			
TOTALS	\$	9,104,630.00	\$	32,550,102.00	
		Budget Revenue		FY 21	
		ADMIN		HAP	
Voucher Admin	\$	3,064,564.00	\$	32,550,102.00	
Portability In Admin & Hap Fee	\$	6,375,700.00			
Apartment Inspections	\$	278,553.00			
Motel/Hotel Inspections Extended Stay	\$	72,993.00			
Willow Tree/Cotton Creek	\$	52,708.00			
Fraud Repayment	\$	32,046.00			
TOTALS	\$	9,876,564.00	\$	-	



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 06-01-21

REQUESTER: Marty Wieder
Marty Wieder, Director of Economic Development

PRESENTER:

TITLE: Ordinance Amending the FY 2020/2021 Capital Improvement Projects Budget; Option Contract for \$50,000 for a three month option to purchase 16.067 acres at 899 Belt Line Rd, CP Richard Wilson Abstracts 1545 and 1548 PG 255 for a purchase price of \$6,000,000, with the option to extend contract for an additional three months for \$50,000; authorize City Manager to execute contract and extension (if needed)

RECOMMENDED ACTION: Approve

ANALYSIS:

The City of Grand Prairie has been communicating with I-30 Investors, LLC, about acquisition of 16.067 acres (8.7 developable) at the northwest corner of Palace Parkway and the IH-30 service road for a prospective development; the two tracts are described as 899 Belt Line Rd, CP Richard Wilson Abstract 1545 PG 255 and 899 Belt Line Rd, CP Richard Wilson Abstract 1548 PG 255.

These tracts could serve Grand Prairie well with a project to kick-off the IH-30/Belt Line Road corridor—and the City has negotiated a purchase price of \$6,000,000. Staff recommends Council approval of payment of \$50,000 for three months as an option to purchase both tracts, and then another \$50,000 amount for three additional months should more time be necessary to negotiate with the project prospect.

FINANCIAL CONSIDERATION:

Funding for the initial contract cost and possible extension, (an additional \$50,000, if needed) \$100,000, is available in the Capital Reserve Fund (402590) WO #02112703 (Gateway Development). Staff will come back to Council for consideration of land purchase at a later date.

BODY

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2020/2021 CAPITAL IMPROVEMENT PROJECTS BUDGET BY TRANSFERRING AND

APPROPRIATING \$100,000 FROM THE UNOBLIGATED FUND BALANCE IN THE CAPITAL RESERVE FUND (402590) TO WO #02112703 (GATEWAY DEVELOPMENT)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT THE FY 2020/2021 Capital Improvement Projects Budget be amended by transferring and appropriating \$100,000 from the unobligated fund balance the in the Capital Reserve Fund (402590) to WO #02112703 (Gateway Development).

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, JUNE 1, 2021.

**CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY**

Fund/Activity Account: 402590/02112703
 Project Title: Gateway Development
 Current Request: \$100,000.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
Land Purchase (68090)			\$100,000	\$100,000	\$100,000
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
TOTAL	\$0	\$0	\$100,000	\$100,000	\$100,000



**CITY OF GRAND PRAIRIE
RESOLUTION**

MEETING DATE: 06/01/2021

REQUESTER: Brady Olsen

PRESENTER: Brady Olsen, Treasury and Debt Manager

TITLE: Resolution amending the Authorized Representatives for TexPool

RECOMMENDED ACTION: Approve

ANALYSIS:

The City of Grand Prairie is a participant in TexPool which is a public funds investment pool created on behalf of entities. The investment objectives are consistent with the Public Funds Investment Act of Texas and are, in order of priority, the preservation and safety of principal, liquidity, and yield.

TexPool requires a resolution for adding or changing the names of individual authorized to make transactions on behalf of the City/TexPool participant. These individuals are identified as the Authorized Representatives of the City/Texpool participant. We are proposing individuals authorized at TexPool for the City as the following: Cathy Patrick, Internal Auditor, Brady Olsen, Treasury & Debt Manager, and Jacqueline Hathorn, Treasury Analyst, and Linda Acosta, Accountant.

FINANCIAL CONSIDERATION:

No

BODY

A RESOLUTION OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE AUTHORIZED REPRESENTATIVES OF THE THE CITY AS A TEXPOOL PARTICIPANT

Whereas, The city of Grand Prairie, Location 78195, (Participant) is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

Whereas, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

Whereas, the Texas Local Government Investment Pool ("TexPool/Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of GRAND PRAIRIE, Texas that:

Section 1. THE INDIVIDUALS, WHOSE SIGNATURES APPEAR IN THIS RESOLUTION, ARE AUTHORIZED REPRESENTATIVES OF THE PARTICIPANT AND ARE EACH HEREBY AUTHORIZED TO TRANSMIT FUNDS FOR INVESTMENT IN TEXPOOL/TEXPOOL PRIME AND ARE EACH FURTHER AUTHORIZED TO WITHDRAW FUNDS FROM TIME TO TIME, TO ISSUE LETTERS OF INSTRUCTION, AND TO TAKE ALL OTHER ACTIONS DEEMED NECESSARY OR APPROPRIATE FOR THE INVESTMENT OF LOCAL FUNDS.

Section 2. AN AUTHORIZED REPRESENTATIVE OF THE PARTICIPANT MAY BE DELETED BY A WRITTEN INSTRUMENT SIGNED BY TWO REMAINING AUTHORIZED REPRESENTATIVES PROVIDED THAT THE DELETED AUTHORIZED REPRESENTATIVE (1) IS ASSIGNED JOB DUTIES THAT NO LONGER REQUIRE ACCESS TO THE PARTICIPANT'S TEXPOOL/TEXPOOL PRIME ACCOUNT OR (2) IS NO LONGER EMPLOYED BY THE PARTICIPANT.

SECTION 3. THE PARTICIPANT MAY, BY AMENDING RESOLUTION SIGNED BY THE PARTICIPANT, ADD AN AUTHORIZED REPRESENTATIVE PROVIDED THE ADDITIONAL AUTHORIZED REPRESENTATIVE IS AN OFFICER, EMPLOYEE OR AGENT OF THE PARTICIPANT.

SECTION 4. AUTHORIZED REPRESENTATIVES OF THE PARTICIPANT ARE LISTED BELOW. ANY NEW INDIVIDUALS WILL BE ISSUED PERSONAL IDENTIFICATION NUMBERS TO TRANSACT BUSINESS WITH TEXPOOL PARTICIPANT SERVICES.

Cathy Patrick
Chief Financial Officer
972-237-8090 _____
Signature

Brady Olsen
Treasury and Debt Manager
972-237-8089 _____
Signature

Jacqueline Hathorn
Treasury Analyst
972-237-8114 _____
Signature

Linda Acosta
Accountant
972-237-8096 _____
Signature

SECTION 5. AUTHORIZED REPRESENTATIVES LISTED BELOW WILL HAVE PRIMARY RESPONSIBILITY FOR PERFORMING TRANSACTIONS AND RECEIVING CONFIRMATIONS AND MONTHLY STATEMENTS UNDER THE PARTICIPATION AGREEMENT.

**Brady Olsen, Treasury and Debt Manager
Jacqueline Hathorn, Treasury Analyst
Linda Acosta, Accountant**

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, JUNE 1, 2021.



**CITY OF GRAND PRAIRIE
RESOLUTION**

MEETING DATE: 06/01/2021

REQUESTER: Brady Olsen

PRESENTER: Brady Olsen, Treasury and Debt Manager

TITLE: Resolution Amending the Authorized Representatives for TexSTAR

RECOMMENDED ACTION: Approve

ANALYSIS:

The City of Grand Prairie is a participant in TexSTAR which is a public funds investment pool created on behalf of entities. The investment objectives are consistent with the Public Funds Investment Act of Texas and are, in order of priority, the preservation and safety of principal, liquidity, and yield.

TexSTAR requires a resolution for adding or changing the names of individuals authorized to make transactions on behalf of the City/TexSTAR participant. These individuals are identified as the Authorized Representatives of the City/TexSTAR participant. We are proposing the authorized at TexSTAR for the City be: Cathy Patrick, Internal Auditor, Brady Olsen, Treasury & Debt Manager, and Jacqueline Hathorn, Treasury Analyst, and Linda Acosta, Accountant.

FINANCIAL CONSIDERATION:

No

BODY

A RESOLUTION OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE AUTHORIZED REPRESENTATIVES OF THE THE CITY AS A TEXSTAR PARTICIPANT.

WHEREAS, The city of Grand Prairie (the "Government Entity") by authority of the Application for Participation in TexSTAR (the "Application") has entered into an Interlocal Agreement (the "Agreement") and has become a participant in the public funds investment pool created thereunder known as TexSTAR Short Term Asset Reserve Fund ("TexSTAR");

WHEREAS, the Application designated one or more "Authorized Representatives" within the meaning of the Agreement;

WHEREAS, the Government Entity now wishes to update and designate the following persons as the "Authorized Representatives" within the meaning of the Agreement;

NOW THEREFORE, BE IT RESOLVED:

SECTION 1. The following officers, officials or employees of the Government Entity specified in this document are hereby designated as "Authorized Representatives" within the meaning of the Agreement, with full power and authority to open accounts, to deposit and withdraw funds, to agree to the terms for use of the website for online transactions, to designate other authorized representatives, and to take all other action required or permitted by Government Entity under the Agreement created by the application, all in the name and on behalf of the Government Entity.

Cathy Patrick
Chief Financial Officer
972-237-8090 _____
Signature

Brady Olsen
Treasury and Debt Manager
972-237-8089 _____
Signature

Jacqueline Hathorn
Treasury Analyst
972-237-8114 _____
Signature

Linda Acosta
Accountant
972-237-8096 _____
Signature

SECTION 2. This document supersedes and replaces the Government Entity's previous designation of officers, officials, or employees of the Government Entity as Authorized Representatives under the agreement.

SECTION 3. This resolution will continue in full force and effect until amended or revoked by Government Entity and written notice of the amendment or revocation is delivered to the TexSTAR board.

SECTION 4. Terms used in this resolution have the meanings given to them by the Application.

SECTION 5. Authorized Representatives listed below will have primary authority for performing transactions and receiving confirmations and monthly statements under the participation agreement.

Brady Olsen, Treasury and Debt Manager
Jacqueline Hathorn, Treasury Analyst
Linda Acosta, Accountant

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE,
TEXAS, JUNE 1, 2021.**



**CITY OF GRAND PRAIRIE
RESOLUTION**

MEETING DATE: 06/01/2021

REQUESTER: Brady Olsen

PRESENTER: Brady Olsen, Treasury and Debt Manager

TITLE: Resolution approving the proposed and amended budgets for FY 2020-2021 of the Grand Prairie Local Government Corporation

RECOMMENDED ACTION: Approve

ANALYSIS:

As a part of our new LGC, the Council has the authority to approve the adopted operating budget. At the time of adoption, the LGC had no planned revenues or expenditures. The Council has subsequently funded and authorized expenditures for various land purchases. The original budget is attached. On May 28th, LGC approved an amended budget which is also attached.

FINANCIAL CONSIDERATION:

The LGC is a separate entity of the city, the adopted budget of \$0 would have no impact.

BODY

A RESOLUTION OF THE CITY OF GRAND PRAIRIE, TEXAS, APPROVING THE ADOPTED AND AMENDED BUDGETS OF THE GRAND PRAIRIE LOCAL GOVERNMENT CORPORATION, ADOPTING THE BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021

WHEREAS, the budget of the Corporation for FY 2020-2021 was approved by the Board of Directors on August 18, 2020, and

WHEREAS, the amended budget of the Corporation for FY 2020-2021 was approved by the Board of Directors on May 28, 2021, and

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS THAT:

SECTION 1. the Board hereby adopts the FY2020-2021 budgets as attached

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE,
TEXAS, JUNE 1, 2021.**

**Grand Prairie Local Development Corporation
FY 2020-2021 Amended Budget**

	Adopted 2021	Amended 2021	Estimated 2020	Approved 2020	Actual 2019
TOTAL REVENUES	0	2,900,000	0	0	-
Land Purchase		2,850,000			
Professional Services		50,000			
TOTAL OPERATING EXPENDITURES	0	2,900,000	0	0	-
Beginning Resources	0	0	0	0	-
Ending Resources	0	0	0	0	-
Uncommitted Reserve	0	0	0	0	0
Total Reserves	0	0	0	0	0

**RESOLUTIONS OF
GRAND PRAIRIE LOCAL GOVERNMENT CORPORATION**

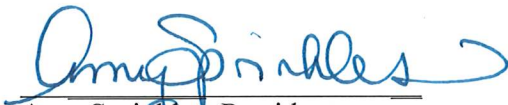
A RESOLUTION APPROVING THE BUDGET OF THE GRAND PRAIRIE LOCAL DEVELOPMENT CORPORATION, ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021 (FY 2020-2021)

Whereas, the Board wishes to set a budget for FY 2020-2021

NOW THEREFORE, BE IT RESOLVED, by the GRAND PRAIRIE LOCAL GOVERNMENT CORPORATION that:

Section 1. the Board hereby adopts the FY2020-2021 budget as attached as Exhibit A.

PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF GRAND PRAIRIE LOCAL DEVELOPMENT CORPORATION AUGUST 18, 2020.



Amy Sprinkles, President

ATTEST:



Terry Jones, Vice President

**Grand Prairie Local Development Corporation
FY 2020-2021 Proposed Budget**

	Proposed 2021	Estimated 2020	Approved 2020	Actual 2019
TOTAL REVENUES	<u>0</u>	<u>0</u>	<u>0</u>	<u>-</u>
TOTAL OPERATING EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>-</u>
Beginning Resources	0	0	0	-
Ending Resources	<u>0</u>	<u>0</u>	<u>0</u>	<u>-</u>
Uncommitted Reserve	0	0	0	0
Total Reserves	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>



**CITY OF GRAND PRAIRIE
ORDINANCE**

MEETING DATE: 06/15/2021

REQUESTER: Patrick Cornelius

PRESENTER: Esther Coleman, Housing and Neighborhood Services Director

TITLE: Public Hearing and ordinance adopting the Program Year 2021 CDBG and HOME budgets, allocating, approving, and authorizing the expenditure of \$48,055 of CDBG Administrative Reserve Fund for the purchase of (2) two replacement vehicles

RECOMMENDED ACTION: Approve or Deny

ANALYSIS:

Proposed 2021 CDBG

The Housing and Community Development Act of 1974, as amended, combines several previous federal programs for community development into a single block grant. CDBG activities must primarily benefit low and moderate-income persons and/or neighborhoods. Community development activities must meet 1 of 3 primary CDBG Objectives, decent housing, suitable living environment, or expanded economic opportunity.

Total CDBG funding has increased by \$8,339 from \$1,505,774 (2020) to \$1,514,113 (2021). As in previous years, the number of CDBG proposals exceeded the amount of CDBG funds available. Attached is a summary of the 2021 proposed programs as **Exhibit 1**. The CDBG Program Development process included neighborhood public hearings in February, Request for Proposals (RFP) and the Housing and Community Improvement Commission (HCIC) priority rating meeting in April.

Exhibit 2 includes the proposed 2021 CDBG/HOME budget, which continues funding for existing CDBG/HOME programs based on the HCIC priority and staff's evaluation.

The HOME Program was created by the National Affordable Housing Act of 1990 (NAHA) to provide decent affordable housing to lower-income households and to leverage private-sector participation.

Grand Prairie is receiving \$526,403 for program year 2021, which is an increase of \$6,533 in HOME funds from last year's allocation of \$519,870.

American Rescue Plan (HOME-ARP) that was passed by HUD has allocated additional HOME funding for PY2021 in the amount of \$1,907,879.

FINANCIAL CONSIDERATION:

The 2021 CDBG and HOME Programs, funded by the U.S. Department of Housing and Urban Development (HUD), will commence on October 1, 2021, and end September 30, 2022. The total estimated to be available is summarized below. Additionally, staff request the allocation of program income to be utilized for ongoing HOME reconstruction projects.

CDBG, \$1,514,113

HOME, \$526,403

HOME-ARP, 1,907,879

BODY**AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS,***ADOPTING THE PROGRAM YEAR 2021 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME PROGRAM BUDGETS*

WHEREAS, the Consolidated Plan application provided federal funds through the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the CDBG and HOME Programs are authorized by entitlement (Community Development Act of 1994) and participating jurisdiction (National Affordable Housing Act <NAHA> of 1990) respectively as amended within the Federal Code of Regulations; and

WHEREAS, the CDBG and HOME Program allow the City to provide various projects, activities, and programs benefiting low and moderate income persons and families as developed through five year Consolidated Plan, and a one year Action Plan;

WHEREAS, the CDBG and HOME Program application provides funding in the amounts of \$1,514,113, \$526,403 and \$1,907,879 respectively; and

WHEREAS, the PROGRAM YEAR 2021 budgets have been developed through public hearings in accordance with the CDBG and HOME program guidelines and regulations;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. That the City Council of the City of Grand Prairie adopt the program year 2021 Community Development Block Grant (CDBG) and HOME Program budgets delineated in the attached Exhibits 1 and 2; and

SECTION 2. That the City Council approves and authorizes the City Manager or his designee to enter into contracts utilizing CDBG/HOME funding as allocated by the City Council within designated federal guidelines not to exceed \$50,000.00; and

SECTION 3. That this Ordinance shall become effective upon its passage and approval and it is accordingly so ordained.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE,
TEXAS, _____, 2021.**

EXHIBIT 1 (Pg. 1 of 3)

**CITY OF GRAND PRAIRIE
2021 CDBG PROGRAM SUMMARY**

Program Administration

CDBG Program Administration \$289,030

This includes oversight, management, monitoring and coordination of the CDBG Program. This pays the full salaries of the Neighborhood Services Manager, and Neighborhood Services Specialist.

Fair Housing \$5,000

Provision of fair housing services and counseling is available to all city residents. The budget supports part of the Fair Housing Officer's activities.

Rehabilitation, Code and Housing Related

Housing Rehabilitation, Reconstruction, Emergency, Homeownership and Program Direct Delivery Cost \$353,083

Payment of operational expenses for the Housing and Emergency Rehabilitation Program, HOME, BuyinG-Power, and public service agency administration. This program pays for the salaries of staff positions.

Housing Rehabilitation/Reconstruction \$390,000

This program provides full rehab assistance up to \$25,000 and reconstruction up to \$150,000 for citizens 60 years and older or disabled utilizing CDBG funds. Liens are filed to protect the City's investment on single family low/mod owner occupied units. Depending on income, deferred payment, 0 percent and 3 percent loans are utilized.

Emergency Small Home Repair \$70,000

This program provides emergency repairs up to \$5,000 to alleviate health, safety, and public welfare conditions. Emergencies must occur without warning and applicants must be 50% of the median area income or below.

BuyinG-Power Program \$30,000

The City of Grand Prairie BuyinG-Power Program will help pay initial costs to help qualified low and moderate income citizens purchase a home. The City will provide up to \$5,000 which can be used towards half of the down payment and/or reasonable closing costs. The home purchased must be the primary residence of the buyer and located within the city limits of Grand Prairie.

EXHIBIT 1 (Pg. 2 of 3)**Public Service Activities*****Grand Prairie United Charities \$52,500***

Provide salaries for a Caseworker, Administrative Assistant, Office Coordinator, and Donation Coordinator to assist Low Income families and water bill payments for clients. Services provided are food pantry, rent/mortgage, utility assistance (electric, water, gas), etc. for Grand Prairie families in need.

Brighter Tomorrows \$52,500

Payment of salaries of Residential Specialists related to the direct operation of a battered women and children shelter. This includes food, clothing, shelter, emergency transportation, emergency medical care, 24-hour a day crisis intervention, legal assistance in civil and criminal justice systems, educational arrangements for children, support groups, parenting classes, survival skills, and domestic and sex violence counseling.

Children First Center \$52,500

Funds are used for abuse counseling at a reduced cost. It makes counseling affordable to qualified low/mod income and presumptive benefactor persons. This includes counseling and guidance services with a primary focus on child abuse prevention.

Lifeline Shelter for Families \$52,500

This program was established to address the problem of homelessness in Grand Prairie providing full services to homeless families including shelter, food, clothing, transportation along with educational and employment services. This funding will be used to offset the salary of the Case Manager and Executive Director. The focus is on families with children based on students classified as homeless in the Grand Prairie Independent School District.

GP Charlie Taylor/Shotwell/Dalworth Day Camps & The Epic \$13,000

After school and day camps are provided Monday – Friday for school age children under the supervision of the Parks and Recreation Department. This service will be provided to low and moderate income children that reside in the City of Grand Prairie.

Grand Prairie Summit \$4,000

The Summit Scholarship Program is total scholarships for Grand Prairie low-income residents above the age of 50. The Summit scholarship would have no overhead and would go completely to cover the complete cost of the membership fees of those awarded.

EXHIBIT 1 (Pg. 3 of 3)**Public Facilities and Improvements*****Sidewalks Repair and Replacement \$150,000***

This project will repair / replace concrete sidewalks along streets where children routinely walk to school in CDBG Low-Moderate census tract areas. Maintaining these sidewalks will increase the children's safety and beautify the neighborhoods.

HOME Program***Home Rehabilitations (HRP)/Home Reconstructions \$320,000***

The rehabilitation and reconstruction program provides deferred payment, 0% and 3% loans up to \$85,000 for low and moderate-income homeowners 60 years and older or disabled citizens to rehab single-family homes and is used in conjunction with the CDBG Rehabilitation Program. Liens are filed to protect the City's investment on single family low/mod owner occupied units Applications are accepted on a first-come first-served basis and rehabs and/or reconstructions are conducted based on need.

***Grand Prairie Community Housing Development Organization, Inc.
(CHDO) \$206,403***

This organization provides revitalization to Grand Prairie city wide through new construction and lot development for single family units. This funding will be used primarily for lot acquisition and construction to provide affordable housing for low to moderate income qualified families.

HOME American Rescue Plan (ARP) \$1,907,879

Funding to be used for eligible activities including the production or preservation of affordable housing; and creates significant opportunity to meet housing and service needs of our community's most vulnerable populations.

Esther Coleman, Director
Housing and Neighborhood Services

City of Grand Prairie Housing and Neighborhood Services PY 2021		EXHIBIT 2				
APPLICANT ORGANIZATION	PROJECT DESCRIPTION			FUNDED		
CDBG - \$1,514,113 HOME - \$526,403		2020 Budget	PY 2021 Funds Requested	PY 2021	IDIS #	HCIC Rating
Program Administration						
CDBG Program Administration	Salaries, managing CDBG program	\$275,000	\$300,000	\$289,030		1
Fair Housing	Services, counseling, and outreach	\$5,000	\$6,000	\$5,000		2
20% cap \$302,822						
SUB-TOTAL		\$280,000	\$306,000	\$294,030		
Rehabilitation, Code, Housing						
Rehab/Recon/Direct Delivery	Salaries, operation, expenses	\$356,750	\$360,750	\$353,083		1
Housing Rehabilitation/Reconstruct	Rehab & reconstruction of single family homes	\$386,354	\$390,000	\$390,000		2
Emergency Repair	Repair single family homes	\$70,000	\$75,000	\$70,000		3
Buying-Power Program (LMH)	1st time Home Buyer Program	\$37,000	\$37,000	\$30,000		4
SUB-TOTAL		\$850,104	\$862,750	\$843,083		
Public Service Activity						
GP United Charities (LMC)	Provides food rent & utility assistance	\$51,000	\$85,748	\$52,500		1
Brighter Tomorrows (LMC)	Expenses for battered women & children shelter	\$51,000	\$107,000	\$52,500		2
Children First Center (LMC)	Child abuse prevention and counseling	\$51,000	\$64,350	\$52,500		3
Life Line Shelter for Families (LMC)	Homeless Program	\$51,000	\$76,000	\$52,500		4
GP Charlie Taylor/Shotwell/Dalworth Day Camp/The Epic (LMC)	After school and summer day camp	\$12,900	\$20,000	\$13,000		5
GP Summit (LMC)	Elderly Program	\$4,000	\$5,000	\$4,000		6
Grand Prairie Homeless Outreach (LMC)	Homeless Program	\$4,770	\$0	\$0	No Submission	
				Received RFP's over cap by \$130,981		
15% limit of \$1,514,113=		\$227,117				
SUB-TOTAL		\$225,670	\$358,098	\$227,000		
Public Facility and Improvements and Projects						
Sidewalks improvement & installation	Repair & install sidewalks (LMA)	\$150,000	\$150,000	\$150,000		1
SUB-TOTAL						
CDBG TOTAL		\$1,505,774	\$1,676,848	\$1,514,113		
HOME Program (15% CHDO set aside) is \$78,961						
HOME Rehab (HRP) HOME Reconstruct	Rehab & reconstruct of single family homes	\$309,269	\$320,000	\$320,000		1
GP CHDO / Dreambuilder	New construction / build affordable homes	\$78,000	\$155,000	\$206,403		2
Future Builders Program	New construction / build affordable homes	\$132,601	\$135,000	\$0		3
HOME TOTAL		\$519,870	\$610,000	\$526,403		



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 06/01/2021

REQUESTER: Rashad Jackson

PRESENTER: Rashad Jackson, Director of Planning and Development

TITLE: Professional Services contract with Halff Associates, Inc. in the amount of \$96,000 for surveying and engineering services for overall Central Park addition re-plat, Epic Central III lease agreement legal descriptions, and Bolder Adventure Park lease agreement legal description and instrument easements

RECOMMENDED ACTION: Approve

ANALYSIS:

The City of Grand Prairie developed 172.6 acres of land in the Central Park Addition. The property is located on the west side of S.H. 161 between Arkansas Lane and Warrior Trail. Contract will include surveying and engineering services.

Scope will include overall Central Park addition re-plat which includes preparation of plat document for remaining lots of Central Park Addition Plat (date 2009) not included in Epic Central Phase III (dated 2021), surveying of existing Waterwood Drive pavement and necessary utilities for ROW and easement placement, incorporating the unplatted purchased by the City for the Play Grand development and coordination between engineer and City Staff to set property lines, easements, and ROW limits.

Also included in the scope will be Epic Central III lease agreement legal descriptions, Bolder Adventure Park lease agreement legal description and Bolder Adventure Park separate instrument easements.

FINANCIAL CONSIDERATION:

Funding in the amount \$96,000 is available in Epic Central Capital Projects Fund (360093) W.O.#6272822 (EPIC Central Consultant/Legal/Admin)

CITY OF GRAND PRAIRIE CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 360093 / 6272822
 Project Title: EPIC Central Consultant/Legal/Admin
 Current Request: \$0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
60530 Small FFE	\$95,000	\$95,000		\$95,000	\$95,000
60852 Security Hardware	\$71,250	\$17,250			
60853 Telecom Hardware	\$47,500	\$47,500		\$47,500	\$47,500
61360 Legal Services	\$623,000	\$111,216			
61405 Survey and Studies	\$106,000	\$103,001		\$103,001	\$106,000
61485 Misc Services	\$105,000	\$0			
62027 Utility Cost	\$106,875	\$106,875		\$106,875	\$106,875
62030 Light Power Service	\$237,500	\$237,500			
63160 Computer Hardware Main	\$6,732	\$0		\$0	\$6,732
66021 Business Travel	\$755	\$1			
68450 Engineering-Design	\$680,767	\$206,397		\$206,397	\$680,767
68560 Eng/Con/Design	\$667,165	\$348,620		\$0	\$0
TOTAL	\$2,747,544	\$1,273,360	\$0	\$558,773	\$1,042,874



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 06/01/2021

REQUESTER: Ryan Simpson

PRESENTER: Daniel Scesney, Chief of Police

TITLE: Price agreement for a School Crossing Guard program with All City Management Services, Inc., in the amount of \$800,879.40. This agreement will be for one year, with the option to renew for four additional one-year periods. The price for the second year will be \$800,879.40. The price for the third and fourth years will be \$841,995.00 annually. The price for the fifth year will be \$869,113.80. The total value of the agreement will be \$4,154,862.60 if all renewals are exercised. Authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

RECOMMENDED ACTION: Approve

ANALYSIS:

Staff recently conducted a market study on the compensation of its School Crossing Guards (SCGs). Staff determined that the current compensation of the SCGs was below market. In doing the market research, staff found that many cities have outsourced their School Crossing Guard program. Staff further researched the outsourcing option and advertised notice of bid 21094. In evaluating the responses, staff determined that outsourcing would provide the SCGs with a market-comparable wage, would relieve the City of day-to-day management of the School Crossing Guard program, and would save the City money, once all hard and soft costs are considered.

Notice of bid 21094 was advertised in the Fort Worth Star Telegram and Public Purchase; it was distributed to 11 vendors including five HUBs. No Grand Prairie vendors were available for this service. Three bids were received as shown on attachment A.

The award was based on best value criteria set up in the specification including, reputation, price, demonstrated ability to meet requirements, and other relevant criteria as listed in the specification.

All City Management Services, Inc. meets specifications and is recommended for award.

The Finance and Government Committee reviewed this item on June 1, 2021 and recommended that it be forwarded to the City Council.

FINANCIAL CONSIDERATION:

Funding for the partial upcoming school year that occurs during the current fiscal year (August and September), in the estimated amount of \$133,480 is available in the Police Department General Fund budget (281910 – School Crossing Guard Unit). Funds for future fiscal years will be paid from that year's approved budget.



Evaluation Score Card

School Crossing Guards

RFP# 21094

Item 13.

All City Management Services, Inc. "The Crossing Guard Company" Santa Fe Springs, CA	Andy Frain Services, Inc. Aurora, IL	Everything Parking Inc dba Park Inc "Cross Safe" Charlotte, NC
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Evaluation Criteria	Maximum Score	Score	Score	Score
Price	50.00	50.00	42.68	45.13
Demonstrated ability to meet the requirements	25.00	25.00	10.00	15.00
The Reputation of the Bidder	15.00	12.64	11.36	14.68
Proposed Project Plan, scheduling, and implementation with minimal interruption in service	10.00	10.00	3.00	6.00
Total	100.00	97.64	67.03	80.82

Complete and accurate proposal	✓	✓	✓
Notes	MWBE		

Proposal Tabulator: Anda Upchurch
 Proposal Open Date: Wednesday, May 5, 2021

Proposals were publically opened and acknowledged via teleconference at the time indicated above. The price tabulation has been verified, by tabulator, as accurate based on the Unit Cost presented by each proposer.



Price Tabulation
 School Crossing Guards
 RFP# 21094

All City Management Services, Inc. "The Crossing Guard Company" Santa Fe Springs, CA	Andy Frain Services, Inc. Aurora, IL	Everything Parking Inc dba Park Inc "Cross Safe" Charlotte, NC
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Item	Description	QTY	UOM	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Estimating	Extended Price
1	Hourly Labor Rate - Year 1	43,740	HR	18.31	800,879.40	20.96	916,790.40	19.98	19.98	873,925.20
2	Hourly Labor Rate - Year 2	43,740	HR	18.31	800,879.40	21.58	943,909.20	\$19.98 + CPI	20.50	896,647.26
3	Hourly Labor Rate - Year 3	43,740	HR	19.25	841,995.00	22.24	972,777.60	Year 2 + CPI	21.03	919,960.08
4	Hourly Labor Rate - Year 4	43,740	HR	19.25	841,995.00	22.91	1,002,083.40	Year 3 + CPI	21.58	943,879.05
5	Hourly Labor Rate - Year 5	43,740	HR	19.87	869,113.80	23.60	1,032,264.00	Year 4 + CPI	22.14	968,419.90
Additional Fees:										
	Non-standard equipment (i.e., cones)	1	EA	TBD						
	Total				\$ 4,154,862.60		\$ 4,867,824.60			\$ 4,602,831.49

City staff does not anticipate the need of any "non-standard" equipment.

Estimates above are calculated using the 12-month percentage change of the CPI from April 2020 - March 2021.

 Actual CPI Increases would be based on the 12-month percentage change that is available for the most recent month ending 90-days

CITY OF GRAND PRAIRIE
OPERATING BUDGET EXPENDITURE INFORMATION

FUND: General Fund

AGENCY: Police Department

ACCOUNTING UNIT: 281910

AVAILABLE: 50030, Salaries & Wages (Part Time), \$197,576
Account Code, Description, and amount available

STAFF CONTACT: Ryan Simpson

VENDOR NAME: All City Management Services



**CITY OF GRAND PRAIRIE
ORDINANCE**

MEETING DATE: 06/01/2021

REQUESTER: Romin Khavari

PRESENTER: Walter Shumac III, P.E., Director of Transportation

TITLE: Ordinance amending the FY2020/2021 Capital Improvement Projects Budget; Project Specific Agreement Amendment No. 2 with Dallas County for the widening of Camp Wisdom Road MCIP 40811 from approximately 1700 linear feet west of Carrier Pkwy to FM 1382 and commit the city to \$128,804 in additional funding for a total City share commitment of \$5,478,804

RECOMMENDED ACTION: Approve

ANALYSIS:

In 2003 when TXDOT and NCTCOG elected to build SH 161 main lanes as toll lanes instead of free lanes, the City of Grand Prairie was requested to submit a list of projects for Federal funding. From the list, 11 projects including Camp Wisdom Road from Carrier Pkwy to FM 1382 were selected for funding and approved by the Regional Transportation Council (RTC) of the North Central Texas Council of Governments (NCTCOG) in 2004. These projects became known as the “Near Neighbor” projects.

NCTCOG originally funded Camp Wisdom Road project for \$7,200,000 Federal and \$9 million Local (City). Since that time, non federalized Regional Toll Revenue (RTR) funds became available and Staff submitted a request which was approved by the Regional Transportation Council (RTC) to swap the Federal funds for RTR funds. That opened the door for Dallas County to act as Lead Agency for the Camp Wisdom Road project and contribute one half of the \$9 million Local share (\$4.5 million each agency). Project limit has been changed to approximately 1700 linear feet west of Carrier Pkwy to FM 1382 of which about 66.3% is in the City of Grand Prairie.

The original estimated overall project cost was \$16,200,000 of which \$7,200,000 was funded through RTR funds; \$4,500,000 Dallas County, \$1,500,000 City of Dallas and \$3,000,000 City of Grand Prairie.

Dallas County completed the design of Camp Wisdom Road project. Bids were opened by Dallas County on November 15, 2019. Two bids were received: Tiseo Paving Company: \$32,872,654 base bid including additive alternate and Ragle Inc. \$23,941,055.47 base bid including additive alternate. Ragle Inc. was the apparent low bidder.

Amendment No. 1 was presented to Finance and Government on January 7, 2020. At which time, concerns were raised regarding the increased funding needed in future years from the City of Grand Prairie. Staff was requested to return to NCTCOG and request additional funding options for the short fall above the current City approved funds during the previous budget processes. NCTCOG agreed to raise the RTR Funds by reallocating from other projects that will not be ready for construction during the current budget year. Any RTR funds used will be reallocated into future years NCTCOG budgets.

Project cost was revised to \$26,641,056 of which \$10,447,939 was funded through RTR funds, \$9,543,117 Dallas County, \$1,300,000 City of Dallas, and \$5,350,000 City of Grand Prairie. Amendment No. 1 was approved by Council 2/4/2020 (19-9651).

At this time, this project is currently under construction and the County is requesting by Resolution that the City commit to additional funding in the amount of \$128,00 from the City's revised share of \$5,350,000 to \$5,478,804 for increasing the thickness and reinforcing concrete pavement in the tree influenced area, increase the thickness of flex base in the tree influenced area and install 20-Mil poly moisture barrier from back of curb to face MSE wall and from back of MSE wall to ROW line in the tree influenced area, for mitigation of differential pavement and soil movement.

Project cost will be revised to \$29,485,489 of which \$10,447,939 is funded through RTR funds, \$12,129,942 Dallas County, \$5,478,804 City of Dallas, and \$5,478,804 City of Grand Prairie.

FINANCIAL CONSIDERATION:

Funding in the total amount of **\$5,478,804** is available as follows:

1. **\$409,620** has been paid to Dallas County to date for the Camp Wisdom project from Street Capital Projects Fund (400192) WO #01605803 (Camp Wisdom)
2. **\$5,466** was paid for survey work necessary for the renewal of easement with the Corp of Engineers in 2017 from Street Capital Projects Fund (400192) WO #01605803 (Camp Wisdom)
3. **\$472,572.83** has been paid to Dallas County to date for the Camp Wisdom project from Grant 36520013 (Camp Wisdom)
3. **\$4,462,341.17** is currently encumbered to Dallas County for the Camp Wisdom project in Grant 36520013 (Camp Wisdom) PO 259556
4. **\$128,804** to be transferring and reallocated from unobligated Street Capital Projects Fund (400192) to Grant 36520013 (Camp Wisdom)

BODY

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2020/2021 CAPITAL IMPROVEMENT PROJECTS BUDGET BY TRANSFERRING \$128,804 FROM THE UNOBLIGATED FUND BALANCE IN THE STREET CAPITAL PROJECTS FUND (400192) TO GRANT 36520013 (CAMP WISDOM)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT THE FY 2020/2021 Capital Improvement Projects Budget be amended by transferring \$128,804 from the unobligated fund balance the in the Street Capital Projects Fund (400192) to Grant 36520013 (Camp Wisdom)

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE,
TEXAS, _____, 2021.**

**CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY**

Fund/Activity Account: 300596 36520013
 Project Title: Camp Wisdom Grant
 Current Request: \$128,804.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
65214 Contr to other Gov	\$5,350,000	\$0	\$128,804	\$128,804	\$5,478,804
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
TOTAL	\$5,350,000	\$0	\$128,804	\$128,804	\$5,478,804



**CITY OF GRAND PRAIRIE
ORDINANCE**

MEETING DATE: 06/01/2021

REQUESTER: George Fanous

PRESENTER: Walter Shumac, Director of Transportation, Gabe Johnson, Director of Public Works and Romin Khavari, City Engineer

TITLE: Ordinance amending the FY2020/2021 Capital Improvement Projects Budget; Construction contract with Rebcon, Inc. in the amount of \$181,400.16 for IH-20 Deceleration Lane for Cardinal Health; 5% construction contingency in the amount of \$9,070.00; Materials testing with Team Consultants in the amount of \$9,765.50; in-house labor distribution in the amount of \$9,070.00 for a total of \$209,305.66

RECOMMENDED ACTION: Approve

ANALYSIS:

This project provides for the construction of a deceleration Lane/right Turn Lane for Cardinal Health at IH 20 Frontage Road.

The City of Grand Prairie advertised and received four (4) bids for this project on Tuesday May 11, 2021 as follows:

Contractor	Total amount of Bid
Rebcon, Inc	\$181,400.16
XIT Paving and Construction	\$204,661.10
Jeske Construction Company	\$225,931.70
Ed Bell Construction Company	\$228,639.15

City staff and Parkhill | Shrickel Rollins consultants recommend this contract be awarded to Rebcon, Inc. in the amount of \$209,305.66 for a construction period of ninety (90) calendar days.

Construction of this project is anticipated to start in June 2021 with a scheduled completion in September 2021.

FINANCIAL CONSIDERATION:

Funding in the total amount of \$209,306 is available as follows:

1. \$200,000 is available in Street Capital Projects Fund (400192) W.O#02105603 (Deceleration Lane IH20/Cardinal Health)
2. \$9,306 is available by approving an ordinance transferring and appropriating from the unobligated fund balance in the Street Capital Project Fund (400192) to WO#02105603 (Deceleration Lane IH20/Cardinal Health)

BODY

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2020/2021 CAPITAL IMPROVEMENT PROJECTS BUDGET BY TRANSFERRING AND APPROPRIATING \$9,306 FROM THE UNOBLIGATED FUND BALANCE IN STREET CAPITAL PROJECTS FUND (400192) TO WO# 02105603 (DECELERATION LANE IH20/CARDINAL HEALTH)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT THE FY2020/2021 Capital Improvement Projects Budget be amended by transferring and appropriating \$9,306 from the unobligated fund balance in the Street Capital Projects Fund (400192) to WO#02105603 (Deceleration Lane IH20/Cardinal Health)

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, JUNE 1, 2021.

**CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY**

Fund/Activity Account: 400192 / 02105603
 Project Title: Deceleration Lane IH20/Cardinal Health
 Current Request: \$9,306.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
68540 Construction	\$181,164	\$181,164	\$9,306	\$190,470	\$190,470
68560 Eng/Con/Design	\$9,766	\$9,766	\$0	\$9,766	\$9,766
68999 Labor	\$9,070	\$9,070	\$0	\$9,070	\$9,070
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
TOTAL	\$200,000	\$200,000	\$9,306	\$209,306	\$209,306

May 17, 2021

Romin Khavari, City Engineer
City of Grand Prairie
300 W. Main Street
Grand Prairie, Texas 75050

Re: Recommendation of Award for WO #519.90 – IH20 Deceleration / Right Turn Lane for Cardinal Health

Dear Romin:

Bids for the referenced project were received and opened publicly on Tuesday, May 11, 2021 virtually by Webex. A total of four (4) bids were received. Below is a summary of the detailed bid tabulation:

CONTRACTOR	TOTAL BID
Rebcon, Inc.	\$181,400.16
XIT Paving and Construction	\$204,661.10
Jeske Construction Company	\$225,931.70
Ed Bell Construction Company	\$228,639.15

The total Engineer’s opinion of probable construction cost was \$195,500. Rebcon, Inc. was the lowest of the four bidders with a total bid of \$181,400.16. We checked the bids for errors and omissions and found none.

We have reviewed Rebcon’s qualifications including their list of similar work, company profile information and construction claims information. We also contacted the list of references listed below. The consensus was that Rebcon, including the listed superintendent and backup, did excellent work, kept the project managers and inspectors well informed, were very responsive when issues arose and worked quickly and efficiently when there were change orders. The references all stated that they were great to work with.

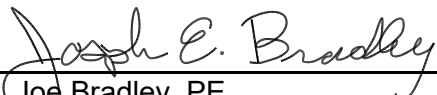
- Tim Bennett, PE – Senior Engineer with the City of Plano (972-941-5345)
- Mike Davis – Public Works Inspector with the City of Mesquite (972-329-8712)
- Mark Burgess – Project Inspector with Nathan D. Maier Engineers (214-668-9698)
- Danny Nail – Former Public Works Inspector with the City of Arlington (817-675-5523)
- Katie Barron – City Engineer with the City of University Park (214-987-5401)

Based on our evaluation, we have found nothing significant to warrant the disqualification of Rebcon, Inc. and therefore recommend that the project consisting of the construction of a deceleration / right turn lane for Cardinal Health, WO #519.90, be awarded to Rebcon, Inc. The award should be contingent on procurement of insurance and bonds by Rebcon, Inc.

Attachments: Bid Tabulation, Bidder's Statement of Qualifications

Sincerely,

PARKHILL

By 
Joe Bradley, PE
Team Leader

JEB

cc: Gabe Johnson, Director of Public Works
Walter Shumac, Director of Transportation Services
George Fanous, Senior Civil Engineer
Robert Barron, Chief Engineering Inspector
Mario Tobias, Engineering inspector
Maxine Snow, Administrative Supervisor



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 06/01/2021

REQUESTER: Gary Yakesch, Assistant Director of Parks, Arts and Recreation

PRESENTER: Duane Strawn, Director of Parks, Arts and Recreation

TITLE: Ordinance amending the FY2020/2021 Capital Improvement Projects Budget; Professional Services contract with Martin Aquatic in the amount of \$319,726; and approve a 5% contingency of \$15,986, total cost of \$335,712 for master plan design services for EPIC Waters and adjacent grounds

RECOMMENDED ACTION: Approve

ANALYSIS:

On February 25, 2020, the Purchasing Department received a total of seven submittals through a Request for Qualification Proposal advertisement (RFQ 20050). A committee of Parks, Arts and Recreation staff, city staff, and purchasing staff evaluated the submittals and selected the firm of Martin Aquatic as the finalist for the project. Due to the pandemic, the award of this contract was delayed. As the effects of the pandemic have subsided, staff wishes to move forward with the master plan design services for Epic Waters and adjacent grounds.

Martin Aquatic will evaluate the existing conditions of Epic Waters and grounds, manage staff input process, develop a conceptual master plan for expansion, and conduct a market analysis of proposed improvements. The consultant has submitted a fee of \$319,726 for the project.

This item was present to the Finance & Government Committee on June 1, 2021 for review and approval.

FINANCIAL CONSIDERATION:

Funding for professional services contract with Martin Aquatic is available by approving an ordinance transferring and appropriating \$335,712 from the unobligated fund balance in the Epic Capital Project Fund (320893) to WO #02112401 (Epic Waters Conceptual Master Plan).

BODY

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2020/2021 CAPITAL IMPROVEMENT PROJECTS BUDGET BY TRANSFERRING AND APPROPRIATING \$335,712 FROM THE UNOBLIGATED FUND BALANCE IN THE EPIC CAPITAL PROJECTS FUND (320893) TO WO #02112401 (EPIC WATERS CONCEPTUAL MASTER PLAN)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT the FY 2020/2021 CAPITAL IMPROVEMENT PROJECTS BUDGET be amended by transferring and appropriating \$335,712 from the unobligated fund balance in the EPIC Capital Projects Fund (320893) to WO #02112401 (EPIC Waters Conceptual Master Plan).

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, June 1, 2021.



Evaluation Score Card
Epic Waters Master Plan
RFQ # 20050

		Martin Aquatic Orlando, FL	Brinkley Sargent Wiginton Dallas, TX	Weston & Sampson Boston, MA	DTJ Design Boulder, CO	Ramaker Associates Sauk City, WI	Gensler San Francisco, CA	Barker Rinker Seacat Grapevine, TX
Evaluation Criteria	Maximum Score	Score	Score	Score	Score	Score	Score	Score
Experience: in projects of similar size, type, scope, and schedule	25.00	25.00	20.00	20.00	15.00	25.00	15.00	15.00
Experience: in projects for other municipal and/or waterpark clients	25.00	20.00	20.00	20.00	20.00	15.00	15.00	15.00
Approach: extent to which an Offeror's proposed methodology, schedule, and approach accomplishes the City's Goals	30.00	30.00	24.00	18.00	18.00	12.00	18.00	18.00
Interview: with project team (if held)	20.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total (out of 80pts w/o interviews)	80.00	93.75%	80.00%	72.50%	66.25%	65.00%	60.00%	60.00%
Complete and accurate submission		✓	✓	✓	✓	✓	✓	✓
Ranking		1st	2nd	3rd	4th	5th	6th/7th	6th/7th

Most highly qualified professional

Purchasing Agent: Bryce Davis
Submission Open Date: Tuesday, February 25, 2020 2:00pm

Submissions were publically opened and names read at the City of Grand Prairie Office of the Purchasing Division at the time indicated above. The Evaluation committee felt comfortable with the submittals each firm submitted therefore no interviews were held. Lump Sum Cost negotiations for the deliverables per the RFQ packet were entered into with the most highly qualified professional with the Evaluation Committee finding the cost to be fair and reasonable.

**CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY**

Fund/Activity Account: 320893 - 02112401
 Project Title: EPIC Waters Conceptual Master plan
 Current Request: \$335,712.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
68450 Eng - Design	\$0	\$0	\$335,712	\$335,712	\$335,712
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
TOTAL	\$0	\$0	\$335,712	\$335,712	\$335,712